Invoices – Loads to bill: Charge view and amount filter

A Charge view tab on Invoices > Loads to bill that shows one row per purchase charge line, plus an amount filter (With amount / Without amount) to surface zero-cost loads instantly.

Updated June 3, 2026

Summary

What: Invoices > Loads to bill:

1. A **Charge view** tab that displays one purchase charge line per row (alongside the unchanged **Load view**).
2. An **Amount column filter with With amount and Without amount options** to split the list by whether a cost is present.

Why: The original load-level view showed one row per load with no visibility into individual charge lines. Finance teams could not filter or sort by charge amount, spot zero-cost lines or select specific charges when creating a carrier invoice without opening each load.
The amount filter closes a separate gap. The amount column could be sorted but not filtered, so spotting missing rate card charges meant manual scrolling.

How: Switch to **Charge view** to see **one row per charge**. Filter or sort by **Amount**, **Budgeted cost** or **Difference**. Multi-select charges and click **Create carrier invoice** or **Create billing proposal**.
Use the **Amount** column filter to instantly show only loads with (or without) a cost amount.

Use cases

- **Review per-charge costs before paying a contract carrier**: switch to **Charge view**, sort **Amount** to surface outliers and check the **Difference** column for divergences from the budgeted cost.
- **Create a carrier invoice for specific charges only**: select individual charge lines and click **Create carrier invoice** without processing the full load.
- **Manage charge approval status**: use the approval status tabs (**To approve**, **Ready to invoice**, **Do not invoice**, etc.) to action charges at the right workflow stage.
- **Find contract carriers who have not yet invoiced**: apply the **With amount** filter to list loads with a cost. Then follow up on outstanding invoices for the period.
- **Catch rate card configuration issues**: apply the **Without amount** filter to surface £0-cost loads. These indicate that a rate card did not fire.

Terminology

Term	Definition
Charge view	The new tab on **Loads to bill** that shows one row per purchase charge line.
Load view	The original tab on **Loads to bill** that shows one row per load (unchanged).
Charge line	An individual cost item attached to a load, such as a base rate, fuel surcharge or wait time charge.
Budgeted cost	The expected contract carrier cost from the price list for a given charge type.
Difference	A visual flag that appears when the actual charge amount and the budgeted cost diverge.
Approval status	The workflow state of a charge line (for example, **To approve**, **Ready to invoice**, **Do not invoice**).
With amount	Amount filter option that returns only loads where the cost is greater than zero.
Without amount	Amount filter option that returns only loads where the cost equals zero.
Experimental Elastic Search	Tenant-level setting under **Configuration > Features** that is required to unlock the amount column filter.

Using the Charge view

Switch to the Charge view

1. **Go to Invoices > Loads to bill**.
2. **Click** the **Charge view** tab (next to **Load view**).

The list now shows one row per purchase charge line.

Available columns

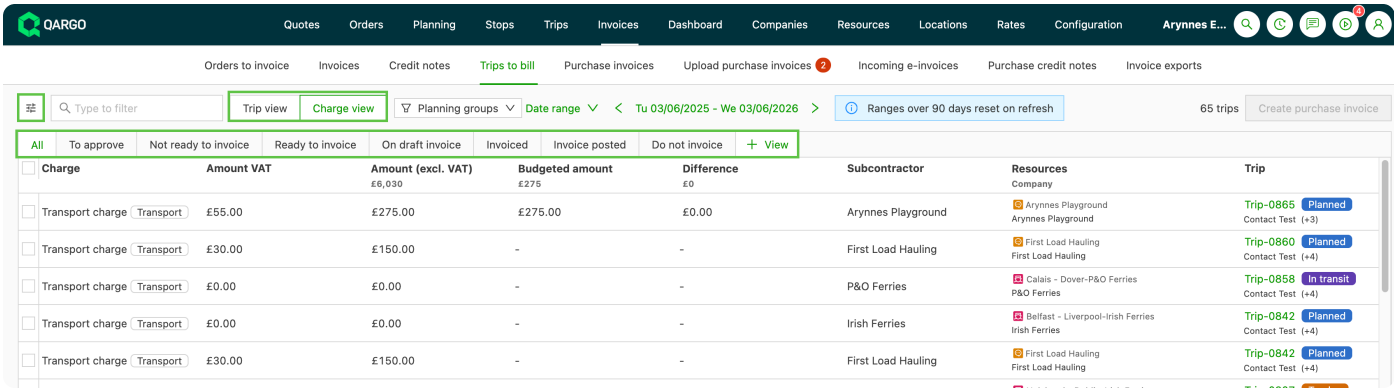
Column	Description	Filterable	Sortable
Charge type / name	Charge type or add-on name	—	—
Amount	Actual cost. Can be shown with or without tax (enable with the **Edit** icon)	✅	✅
Budgeted cost	Expected cost from the contract carrier price list	✅	✅
Difference	Flag when the actual and budgeted amounts diverge	✅	—
Contract carrier	Contract carrier entity	✅	—
Resources	Who or what completed the load segment that generated the assigned charge (cost)	✅	—
Load ref	Load specifically linked to the charge	✅	✅
Order ref(s)	Linked orders	—	—
Tax	Tax rate applied	✅	—
Charge description	Free-text description	✅	—

🧰. Use **Edit columns** to customize which columns are visible.

Status tabs

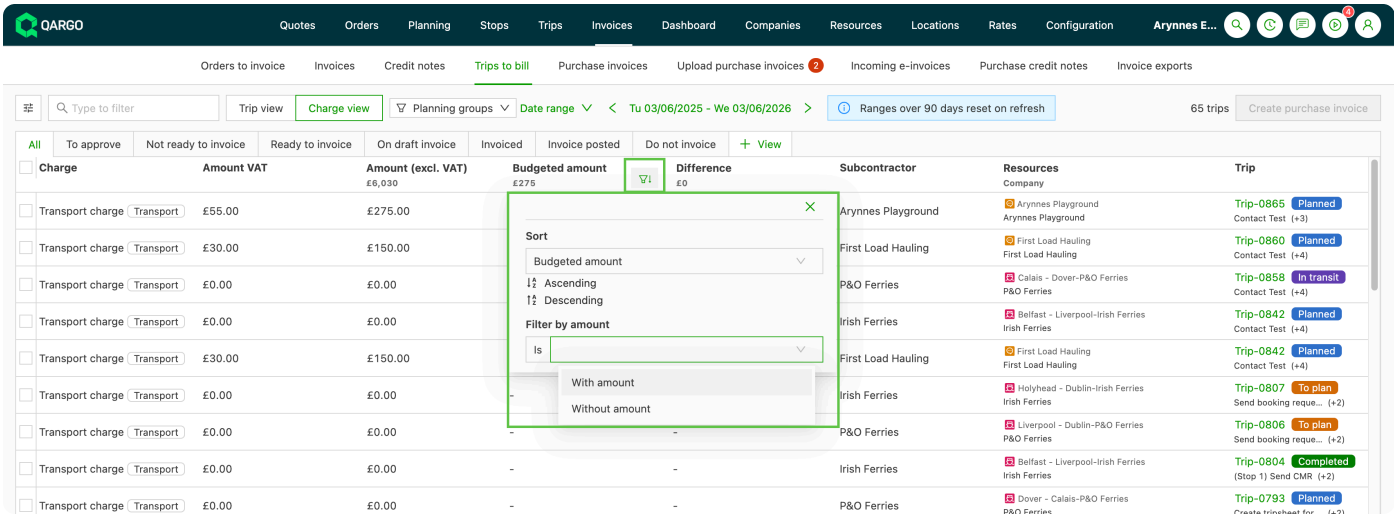
Click any tab to filter by charge status:

- **All**
- **To approve**
- **Not ready to invoice**
- **Ready to invoice**
- **On draft invoice**
- **Invoiced**
- **Invoice posted**
- **Do not invoice**
- **+ View** (custom saved view)



Filter and sort charges

1. **Click** the *filter icon* column header to sort ascending or descending.
2. **Use** the filter icon on **Amount** or **Budgeted cost** to filter for a specific range or for zero-cost lines.
3. **Enable** the **Difference** filter to show only charge lines where the actual and budgeted costs diverge.



Create a carrier invoice or billing proposal

1. **Check** the checkboxes on one or more charge lines.
2. **Click Create carrier invoice** or **Create billing proposal**.
3. **Complete** the invoice creation flow as usual.

Troubleshooting

Symptom	Resolution
Charge view tab not visible	Insufficient role or feature not enabled. Confirm that the Finance role is assigned. Contact Qargo support if the tab is still missing.
Budgeted cost column is blank	No cost value is defined on the rate card for this charge type. Add a cost value to the relevant rate card entry.
Charge lines are grayed out / cannot be selected	The load is not in an invoiceable status. Move the load to the correct status before invoicing.
Create carrier invoice button not available	The selected charge lines are not in a status that allows invoicing. Make sure the charges are in **Ready to invoice**. Charges in **Do not invoice** cannot be actioned.
Difference flag shows for all lines	The rate card has no expected cost configured for those charge types. Verify that the contract carrier price list has cost values for the relevant charge types.
Filtered list looks incomplete	Other active filters are combining with the amount filter. Check for additional active filters (date, contract carrier, status).
Zero-cost loads appear even though a rate card is configured	The rate card did not match the load conditions. Open the load and verify that the rate card conditions (stops, resource type, dates) match.