Configuration — Recently visited pop-out: what, why and how.

Jump back to the 20 most recently opened operational records directly from the top navigation bar, with no searching or extra browser tabs needed.

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Summary

What is it?

- A *Recently visited* pop-out in the top navigation bar. It displays the 20 most recently opened operational objects for the current user, sorted newest first.
- Supported object types include orders, loads, load groups, invoices, credit memos and templates.

Why does it exist?

- Users regularly navigate away from records they were just working on and need to return to them. Previously, this required searching again, filtering again or keeping additional browser tabs open.

How does it work?

- When an operational object is opened, Qargo records it in the current user's *Recently visited* history.
- Clicking the *Recently visited* icon in the top navigation bar opens a compact pop-out. It shows recent records with enough context to identify each one at a glance.
- Clicking any row navigates directly to that object.

Use cases

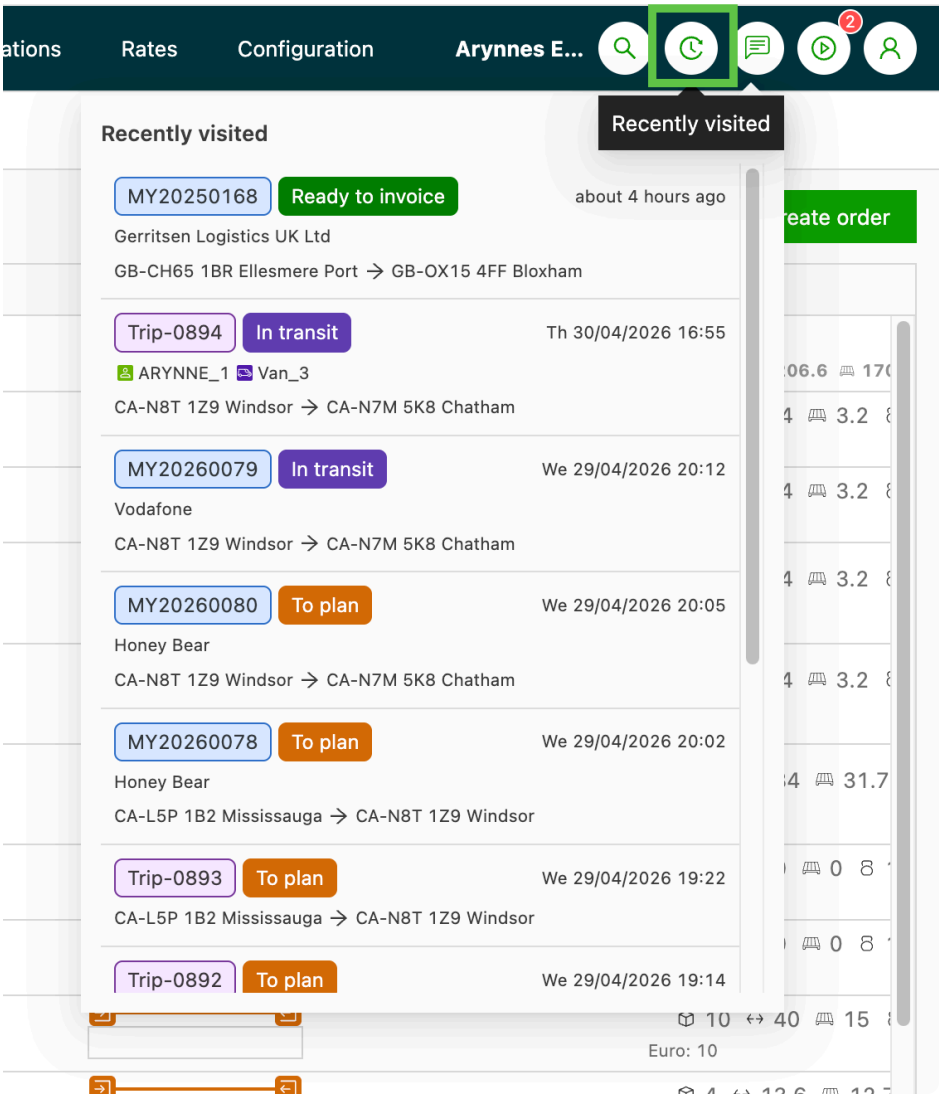
- A planner creates a new load from the *Planning* view, then navigates away to check another order. *Recently visited* provides direct access back to the newly created load without searching.
- A finance user reviews multiple invoices during a reconciliation session and needs to return to a specific invoice opened earlier. *Recently visited* surfaces it instantly without filtering the invoices list again.

Terminology

Term	Definition
Recently visited	The pop-out in the top navigation bar listing the 20 most recently opened operational objects for the current user.
Operational object	A record in Qargo representing a transport operation. Includes orders, loads, load groups, invoices, credit memos and templates.
Reference pill	A visually distinct label in each pop-out row showing the object's reference number or identifier.

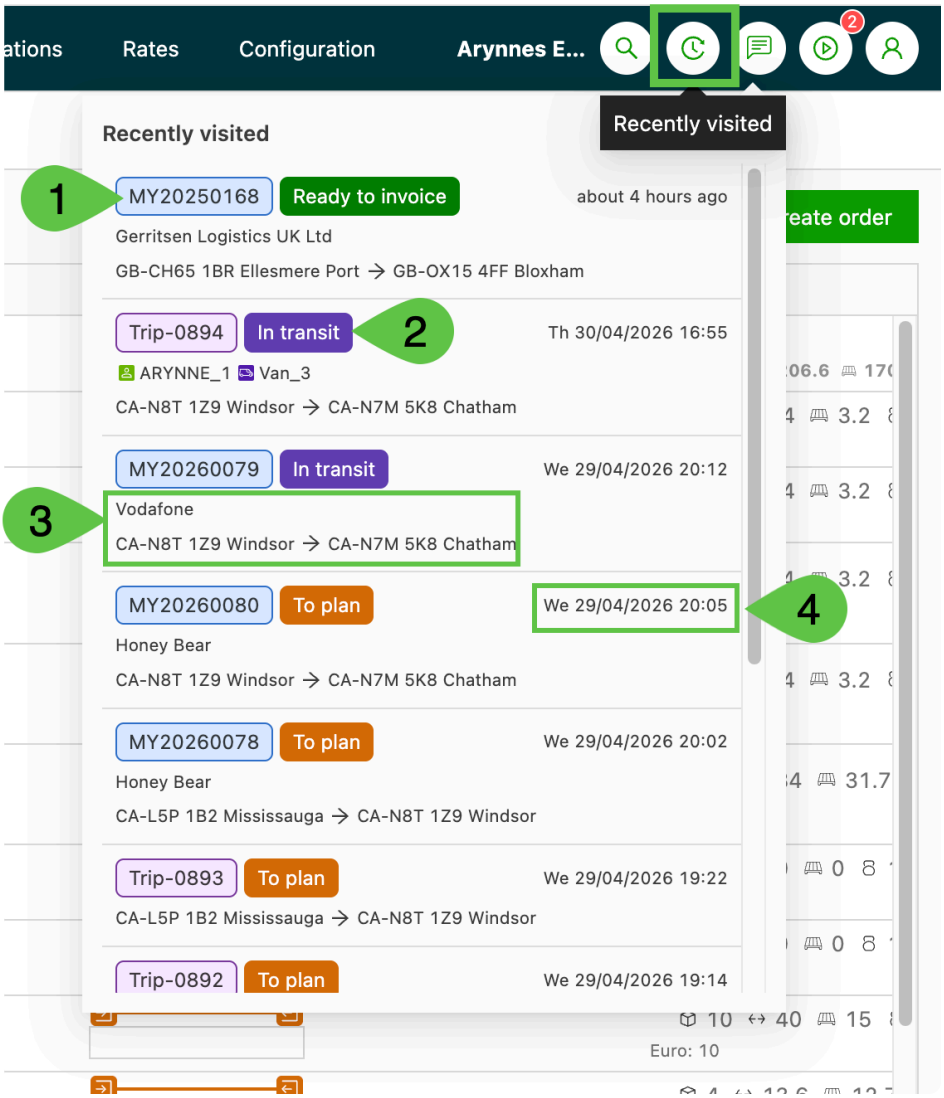
How to use Recently visited

- **Locate** the *Recently visited* icon (clock/history icon) in the top navigation bar.
- **Click** the icon to open the pop-out. The 20 most recently opened operational objects appear, sorted newest first.



Review each row, which displays:

1. The object reference in a visually distinct pill (e.g. order number, invoice reference, load group reference)
2. The current status badge where applicable (Ready to invoice, In transit)
3. Primary context: customer name, route or financial total, depending on object type
4. Time since the object was last opened



- **Click** any row to navigate directly to that object. The pop-out closes automatically after navigation.

Limitations

- The list is capped at 20 recently visited items.
- Switching browsers or clearing browser data resets the list.
- Only the current user's history is shown. Records opened by other users are not displayed.
- Reopening a record moves it to the top of the list; duplicate entries are not created.

Troubleshooting

Issue	Resolution
The *Recently visited* list is empty	No operational objects have been opened in the current browser session. Navigate to any order, invoice or load to begin building the list.
A recently opened object is not appearing in the list	The list holds a maximum of 20 items. Older records are removed as new ones are added. Only objects opened as drawers, modals or full pages are tracked; quick-preview mode is not included.
The list does not carry over between browsers	The *Recently visited* history is browser-specific. Switching to a different browser will show a separate or empty history.
Audit log access is no longer in the top navigation	The audit log button previously located in the top navigation bar has been replaced by the *Recently visited* icon. Access audit logs via the *User menu* instead.