CONFIGURATION- View details without leaving the screen

Open orders, loads, invoices, and other detail views as a side or bottom preview slider without leaving the current screen or losing context.

Updated March 31, 2026

Summary

What does this do?

- Detail views throughout Qargo (orders, loads, load groups, order groups, invoices, carrier invoices, credit memos, and carrier credit memos) can open in a preview slider instead of a full-screen overlay. The rest of the screen stays visible.

Why does this exist?

- Opening a full detail modal forced planners and operations staff to lose context every time they needed to inspect a record. For operations managing dozens of loads or orders at once, this constant context switching created significant friction. It was one of the most-requested improvements across customers.

How does it work?

- Clicking a record opens the preview slider alongside the current screen. This is available for orders, loads, load groups, order groups, invoices, carrier invoices, credit memos, and carrier credit memos.
- The preview slider can be positioned left, center, right, or at the bottom of the screen.
- Clicking *Open as page* in the preview slider header opens the full record in its own page.

Terminology

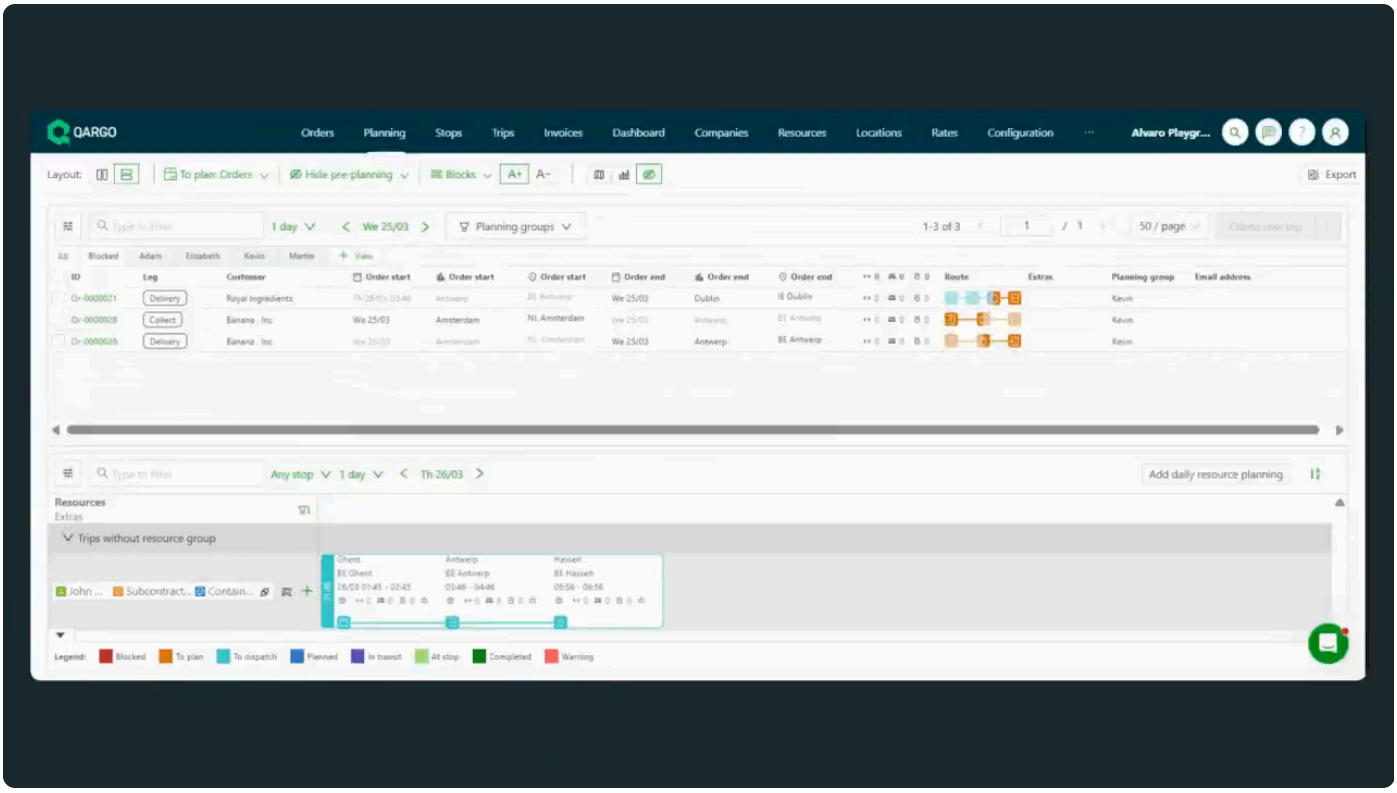
Term	Definition
Preview slider	An inline side or bottom slider that shows the details of a record (order, load, load group, order group, invoice, carrier invoice, credit memo, or carrier credit memo) without replacing the current screen
Open as page	The button in the preview slider header that opens the full record in its own page
Position	The control in the preview slider header that sets where the preview slider appears on screen

---

Opening the preview slider

The preview slider is available for the following record types: orders, loads, load groups, order groups, invoices, carrier invoices, credit memos, and carrier credit memos.

The preview slider shows the record’s content alongside the current screen, so nothing underneath is replaced.



- **Click** the status of a record to open it in the preview slider. The content shown depends on the record type. Load details show stops and route information, while order and invoice details show their respective layouts.
- **Close** the preview slider by clicking the × button in the header, or by clicking the same record again.

Choosing the position

Click the *Position* button in the preview slider header to open the arrangement options. Select one of the four positions:

- **Left**: the preview slider docks to the left side of the screen
- **Center**: the preview slider appears in the center (default)
- **Right**: the preview slider docks to the right side of the screen
- **Bottom**: the preview slider docks to the bottom of the screen

🧰 Qargo saves the selected position. Later detail views open in the same layout. The preview slider can also be resized by dragging its border.

Related articles

- PLANNING - Planning views: overview of the Timeline, Blocks, Table, and Legs views on the planning board
- Order detail view page: full breakdown of the sections available in the order detail view
- ORDERS - Customize the detail view order page: how to personalize which fields appear on the order detail page