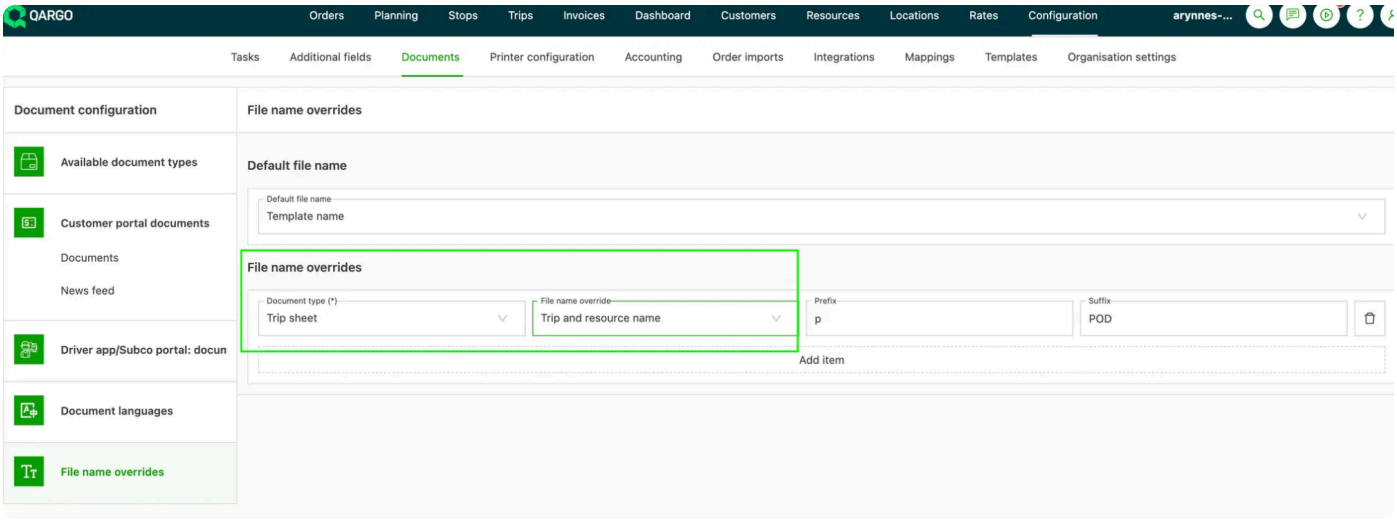
FAQ – Resource name in filename overrides for load sheet documents

Updated February 20, 2026

Q: How can the contract carrier's company name be included in load sheet filenames when downloading documents?

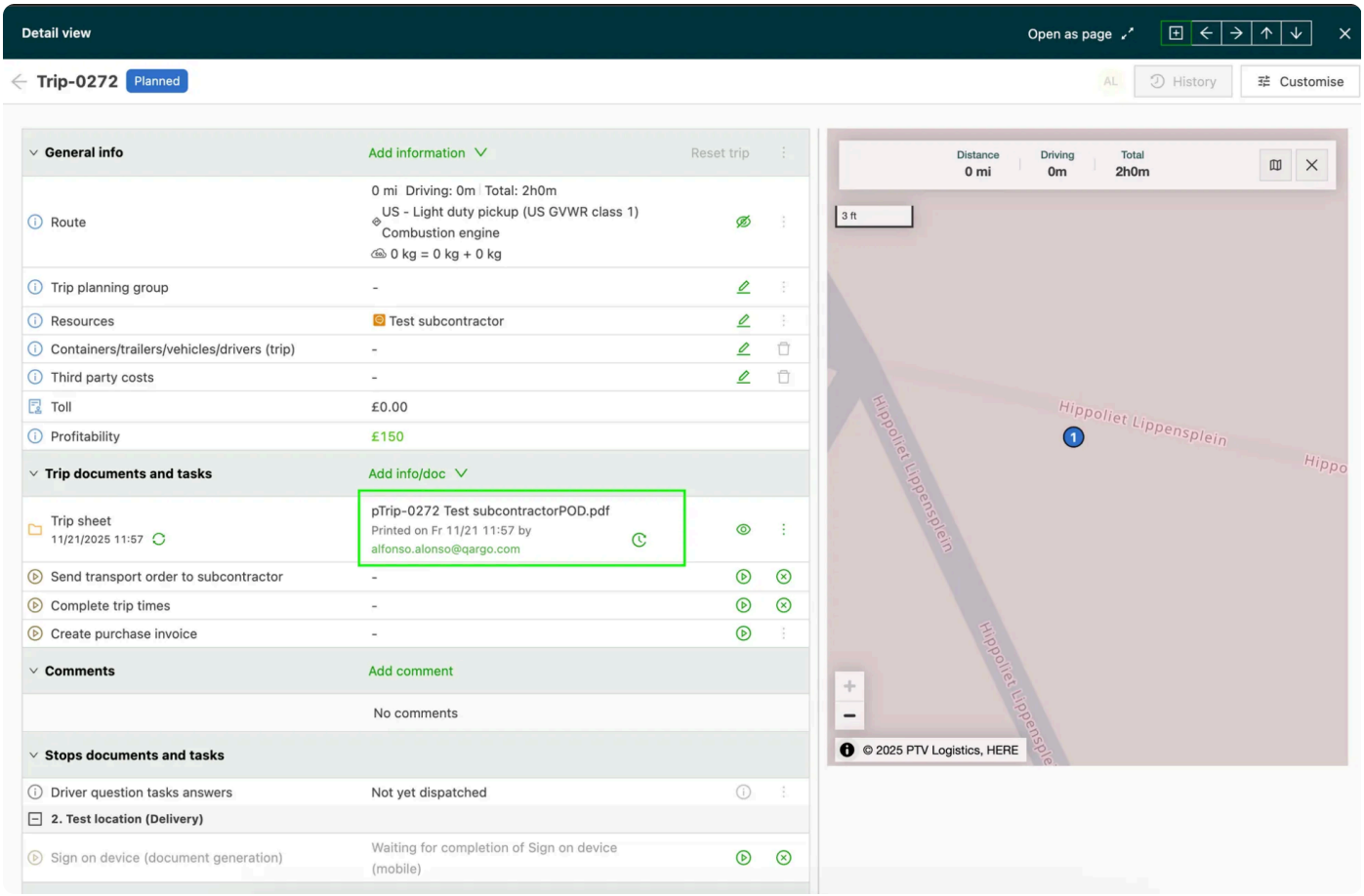
A: To include the contract carrier's name in the filename, an administrator or a user with the right permissions needs to configure the **File name override** settings.

1. Go to the relevant **File name override configuration settings**.
2. Make sure **Load sheets** is selected as an available document type for the override.



3. When configuring the filename format, select the new option **"Load and resource name"** from the list of available fields.

After this is configured, the system automatically uses the **company name linked to the specific contract carrier (resource)** to fill in that part of the filename whenever a load sheet is generated. This makes it much easier to **distinguish and organize** documents when downloading multiple load sheets for a single multi-stop load.



📚 If the contract carrier's name changes after the load sheet has already been created, the **generation task must be re-triggered** to update the filename.