FAQ – Order invoice group vs. charge invoice group

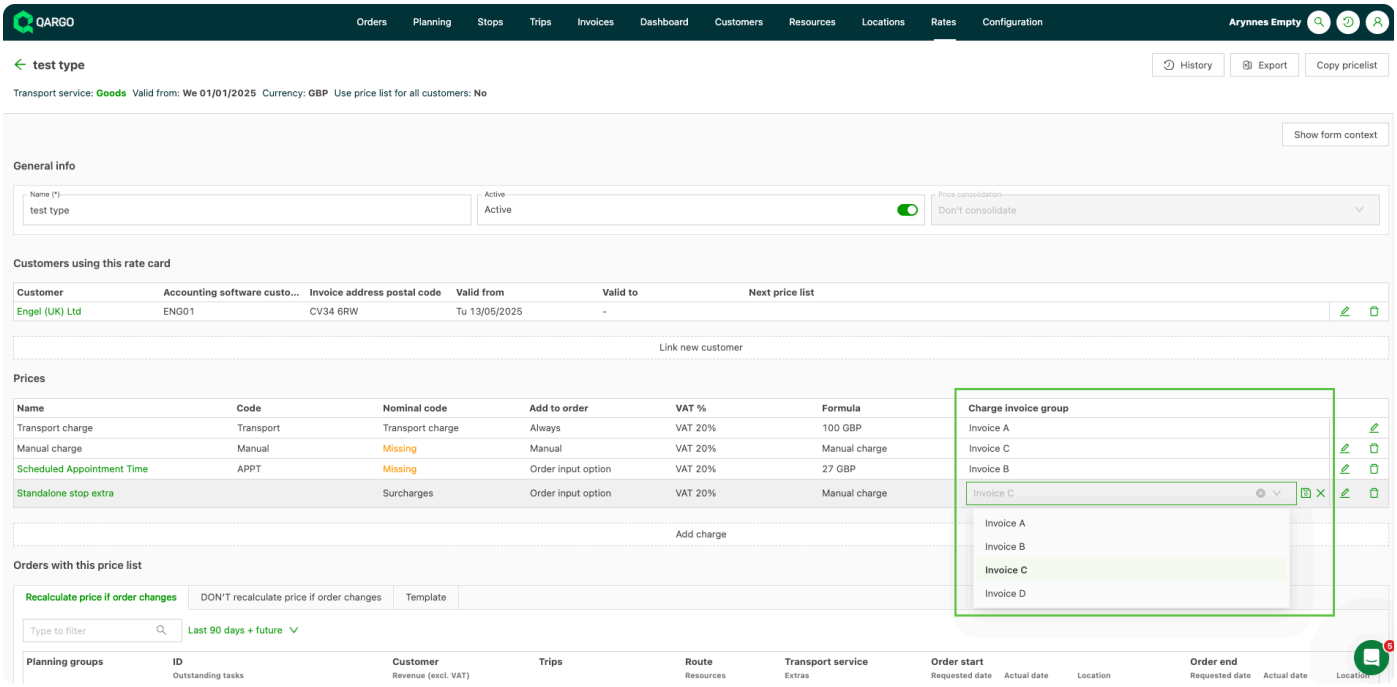
Charge invoice groups separate specific charges into distinct invoices (4 levels), enabling faster processing without delays from approvals.

Updated May 30, 2025

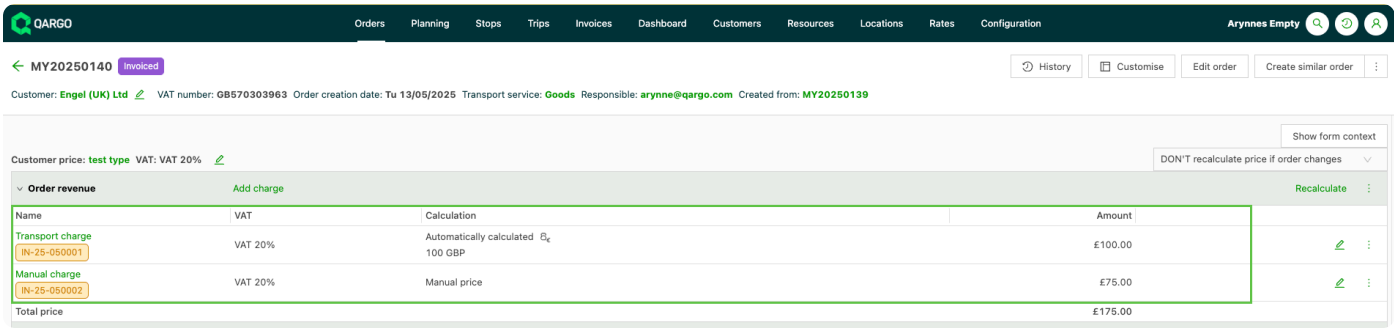
Q. What is the difference between an invoice group that is set up on a customer and the invoice group that is set up on the rate card on a specific charge?

A. Charge invoice groups, including carrier invoices, are set up when a specific charge may need to be invoiced separately from other charges on the invoice. Billing charges separately allows transport charges to be processed without holding up revenue. For example, customer approval may be required for surcharges on the invoice.

- Charge invoice groups have 4 levels available.

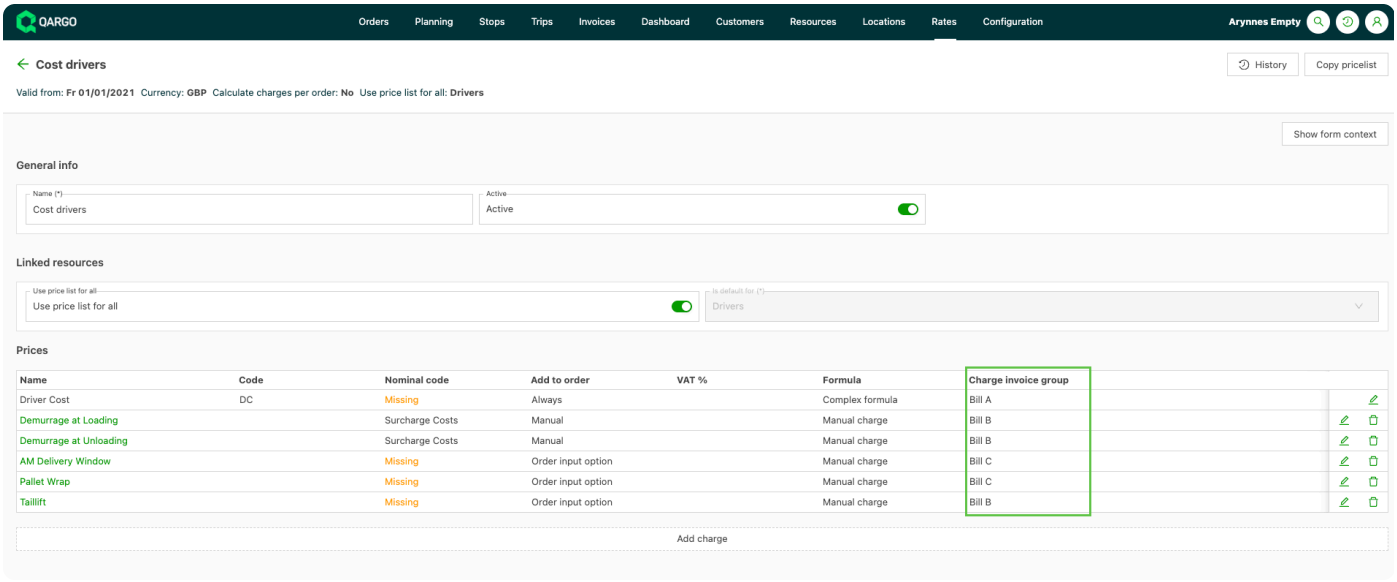


- Multiple charges can be assigned to the same group. When the invoice is created, separate invoices are generated based on the charges. Each invoice is still associated with the main order

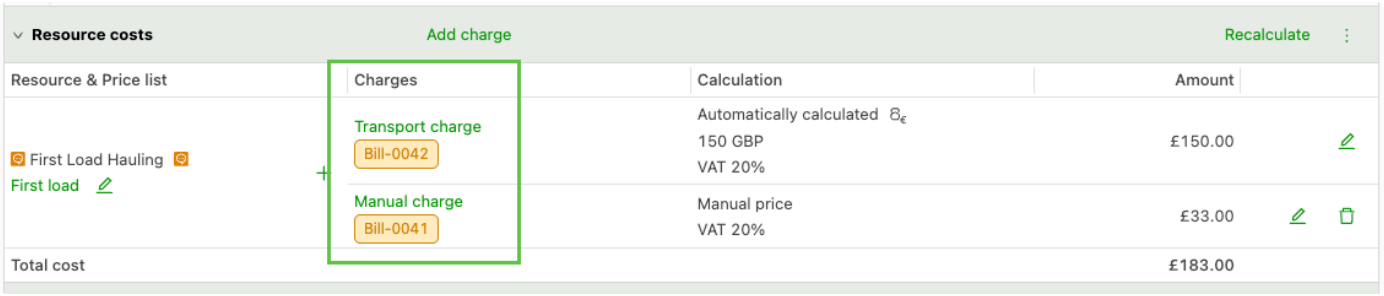


The same functionality is available for carrier invoices.

- Costs can be assigned to a specific charge invoice group.



- When a carrier invoice is generated, a separate invoice is generated for each group



More detail is available here.