# Tasks: undo order/invoice tasks in bulk

Use quick actions to undo tasks. Some undo options are restricted to super admin users.

Updated October 21, 2025

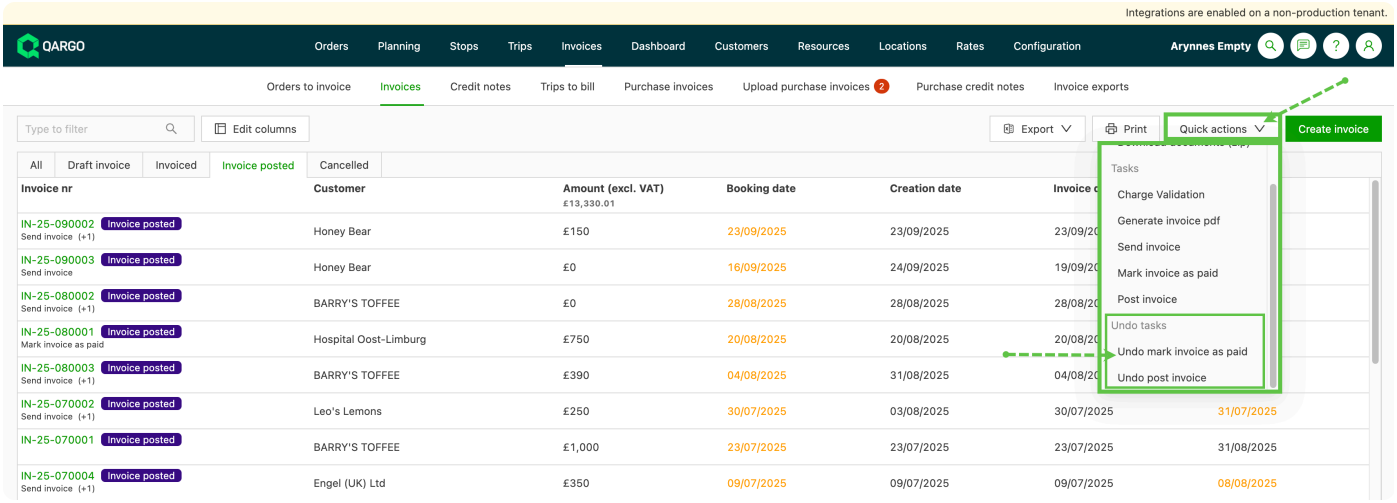
The quick actions include a section for undoing the following tasks:

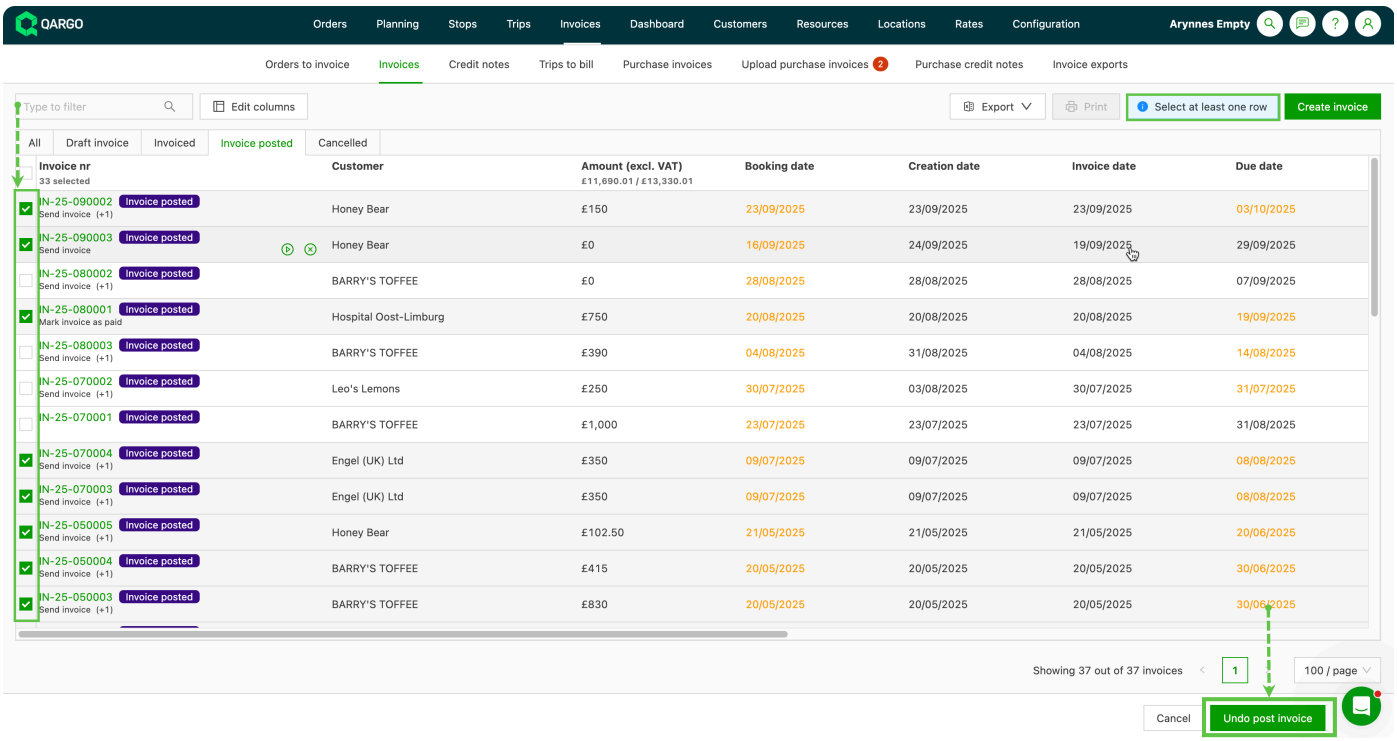
- Undo ready to invoice (order)
- Undo mark invoice as paid (invoice)
- Undo post invoice (invoice – super admin user only)
- Undo post credit memo (credit memo – super admin user only)
- Undo mark credit memo as refunded (credit memo)
- Undo mark carrier invoice as paid (carrier invoice)
- Undo post carrier invoice (carrier invoice – super admin user only)

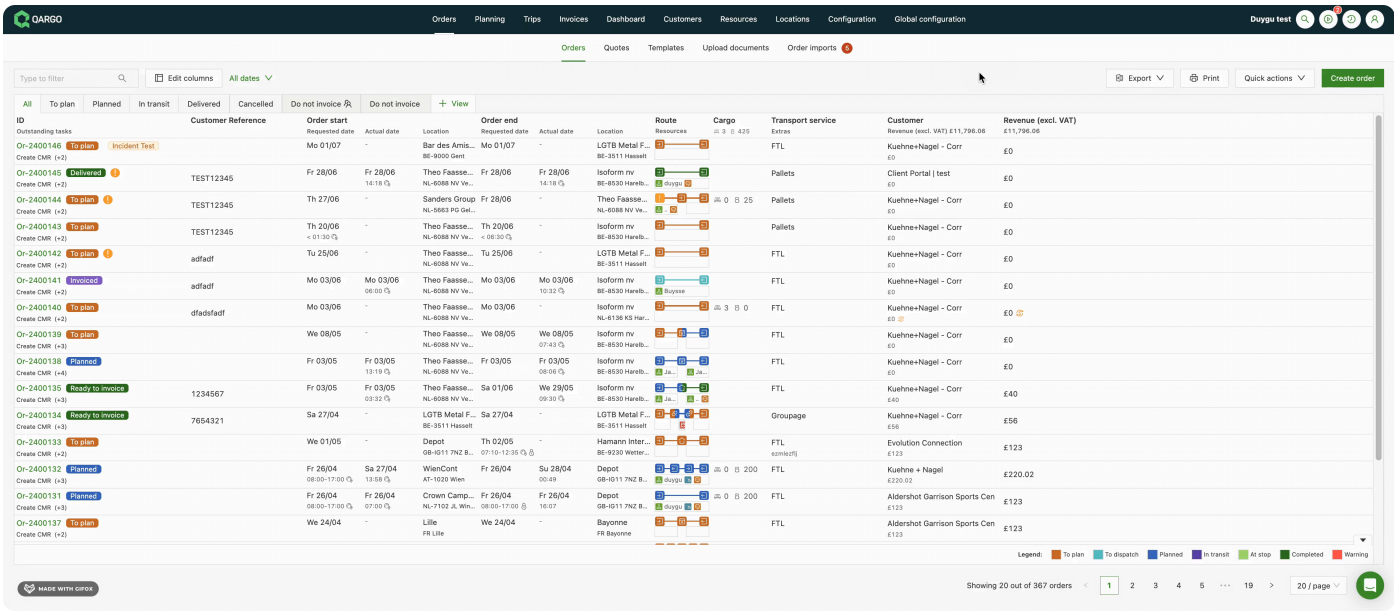
> 🧰 The undo options **are limited to the ones above** for now.

To undo a task, click ***Quick actions*** on the page and select the action.

- Select the rows to perform the action on
- Click ***Undo [Task]*** in the bottom right of the screen




QARGO
Orders
Planning
Stops
Trips
Invoices
Dashboard
Customers
Resources
Locations
Rates
Configuration
Arynnes Empty
Orders to invoice
Invoices
Credit notes
Trips to bill
Purchase invoices
Upload purchase invoices 2
Purchase credit notes
Invoice exports
Type to filter
Edit columns
Export
Print
Select at least one row
Create invoice
All
Draft invoice
Invoiced
Invoice posted
Cancelled
Invoice nr
33 selected
Customer
Amount (excl. VAT)
£11,690.01 / £13,330.01
Booking date
Creation date
Invoice date
Due date
Showing 37 out of 37 invoices
100 / page
Cancel
Undo post invoice


QARGO
Orders
Planning
Trips
Invoices
Dashboard
Customers
Resources
Locations
Configuration
Global configuration
Duygu test
Orders
Quotes
Templates
Upload documents
Order imports
Edit columns
All dates
Export
Print
Quick actions
Create order
All
To plan
Planned
In transit
Delivered
Cancelled
Do not invoice
Do not invoice
View
Showing 20 out of 367 orders
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