Portbase: container terminal bookings

Updated February 25, 2026

Getting started

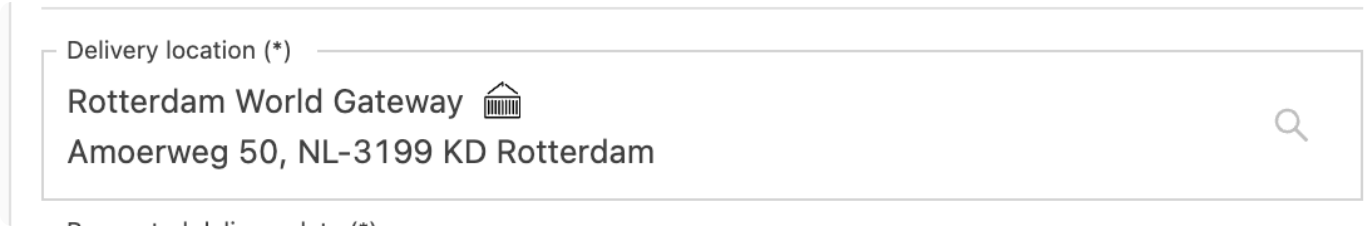
To request API credentials, contact Portbase. Portbase charges a fee for this. After receiving the API credentials, contact the Qargo support team to set up the integration.

The Qargo support team needs these API credentials (= Portbase-access-key-id and a Portbase-secret-access-key) before the next steps can proceed.

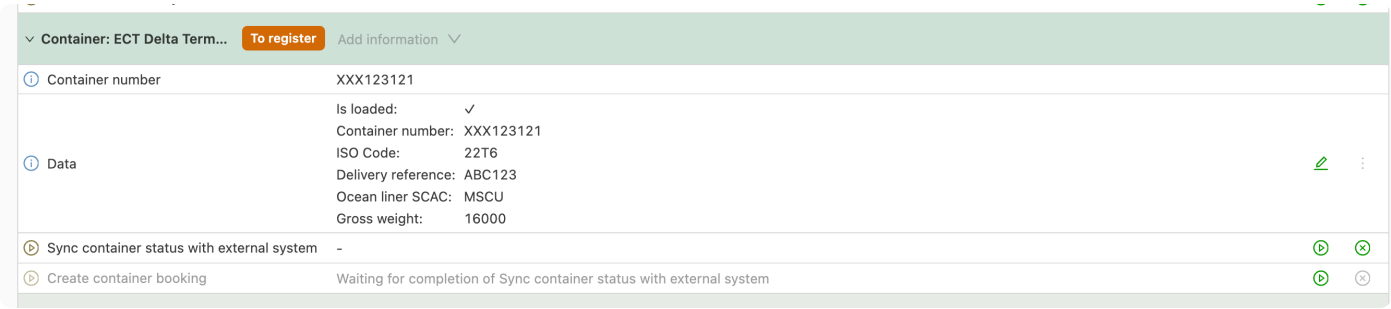
Operational/day-to-day use

Order detail

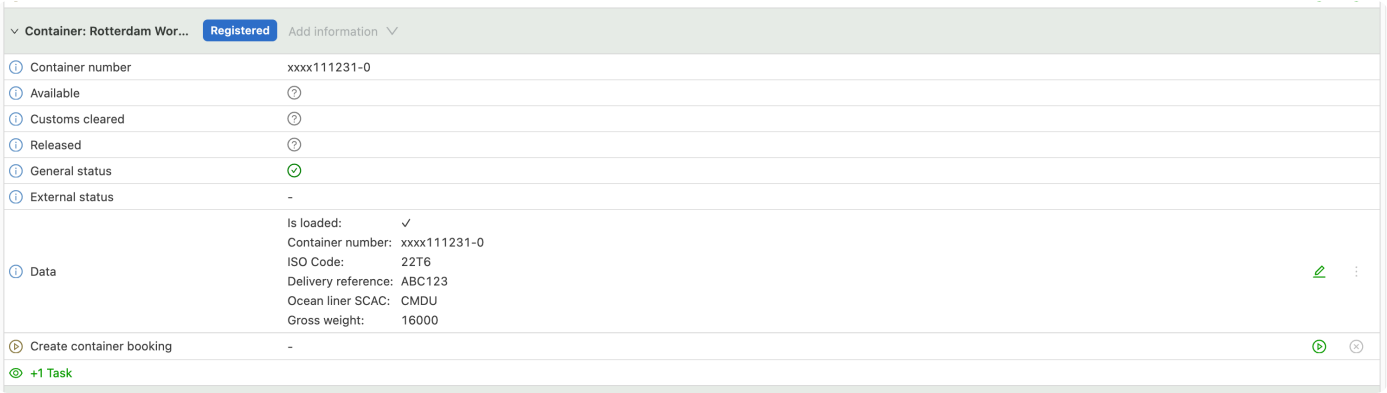
When a new order is created and a terminal is selected, the terminal container icon appears:



After the order is saved, a booking object also appears:



The booking has the status **To register**, which means the statuses haven't been requested from Portbase yet.
Once the **Sync container status with external system** task is completed, status updates start coming in and the status changes from **To register** to **Registered**.



The statuses are the following:

- Available: the container has arrived at the port
- Customs cleared: the container has gone through customs clearance
- Released: the container has been released
- General status: a summary of all the statuses above

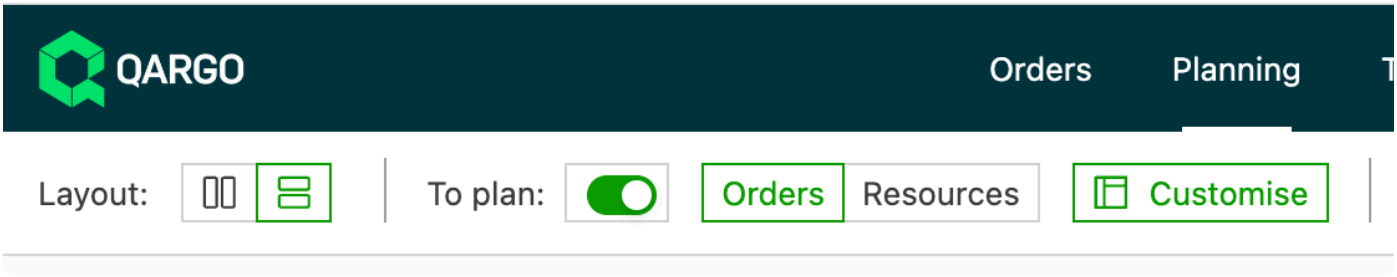
Icons:

- Question mark: no status information is available
- Green: everything is OK
- Red: there is an issue

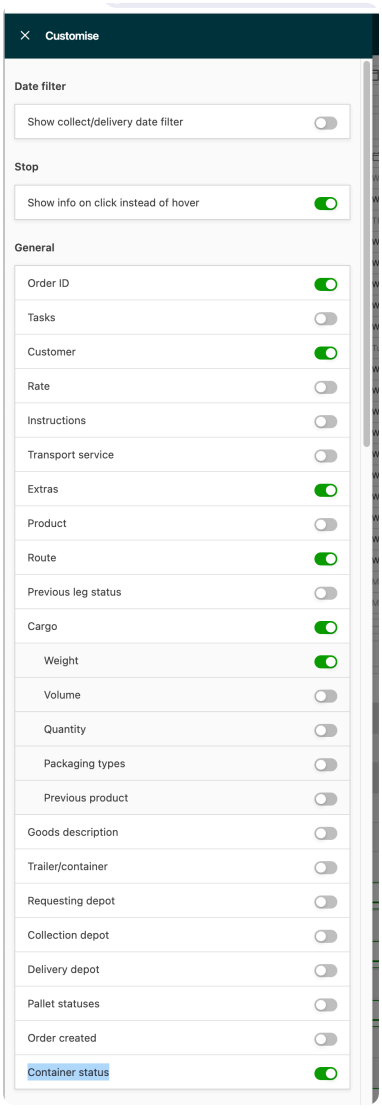
This is similar to what is shown in Portbase.

Planning

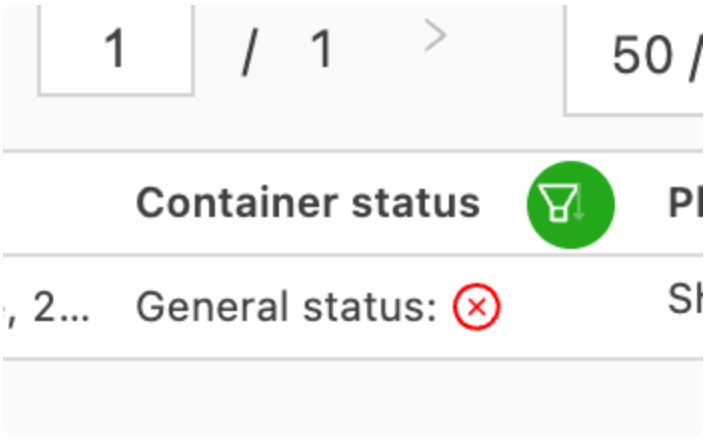
In the **To plan** section, click **Customize**:



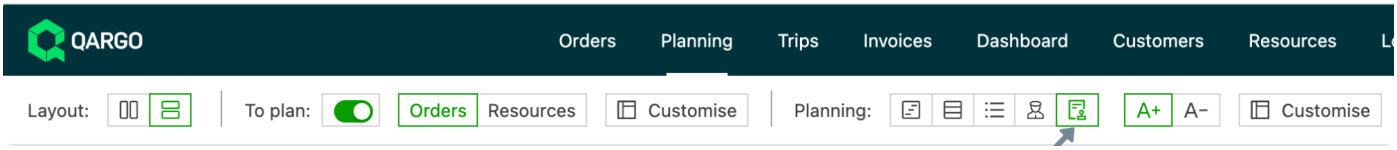
Then activate the **Container status** column:



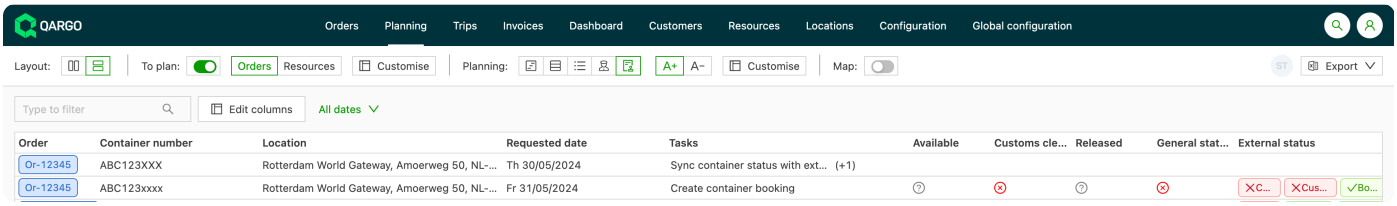
The container status is then shown on the **To plan** screen.



The **To plan** section also has a dedicated container terminal booking screen:

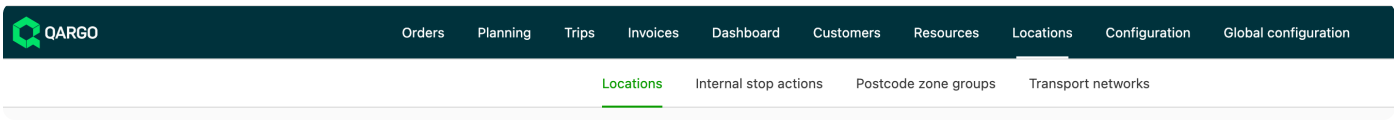


Clicking this button opens an overview of all container terminal statuses:

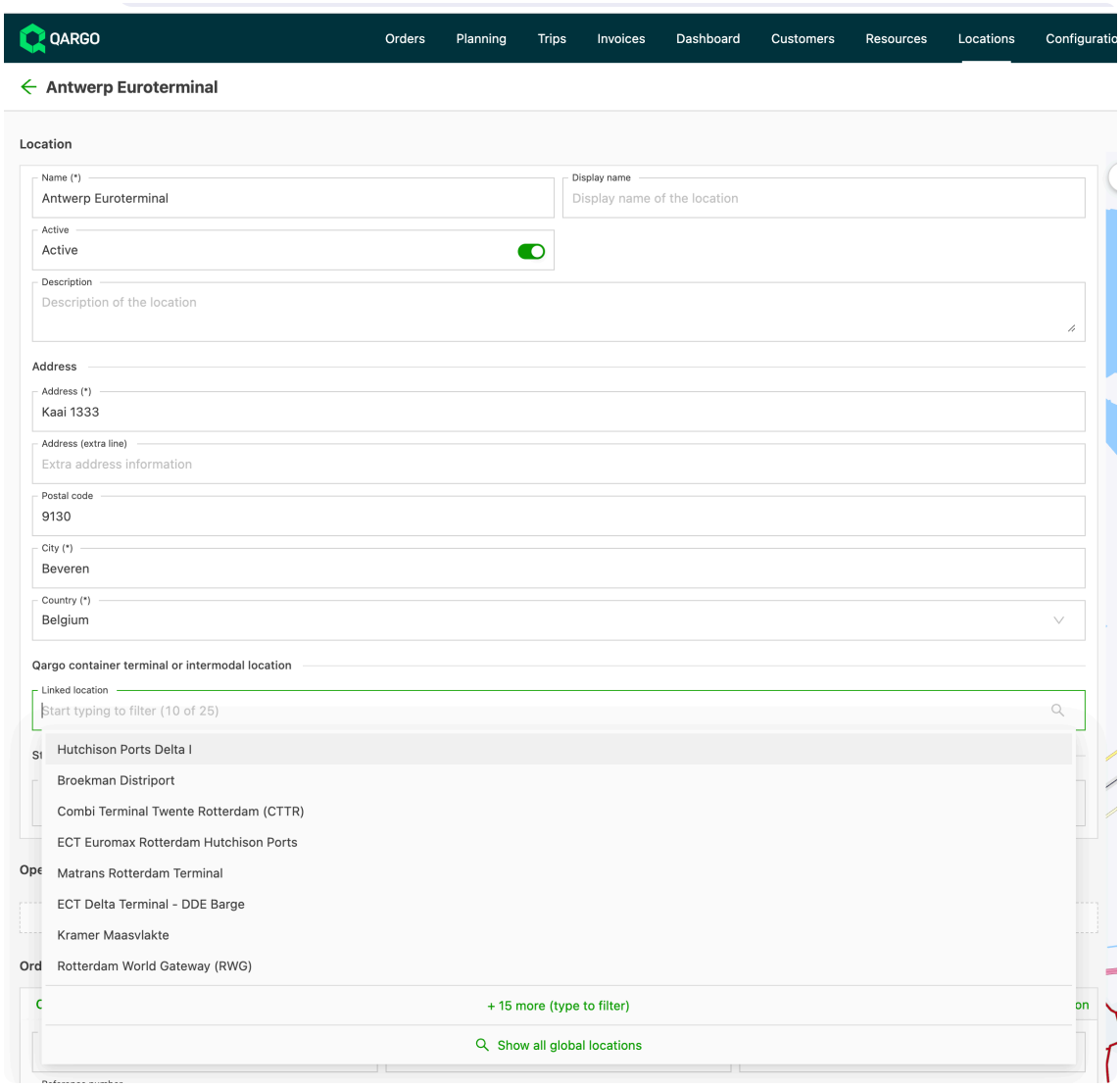


Configuration done by customer

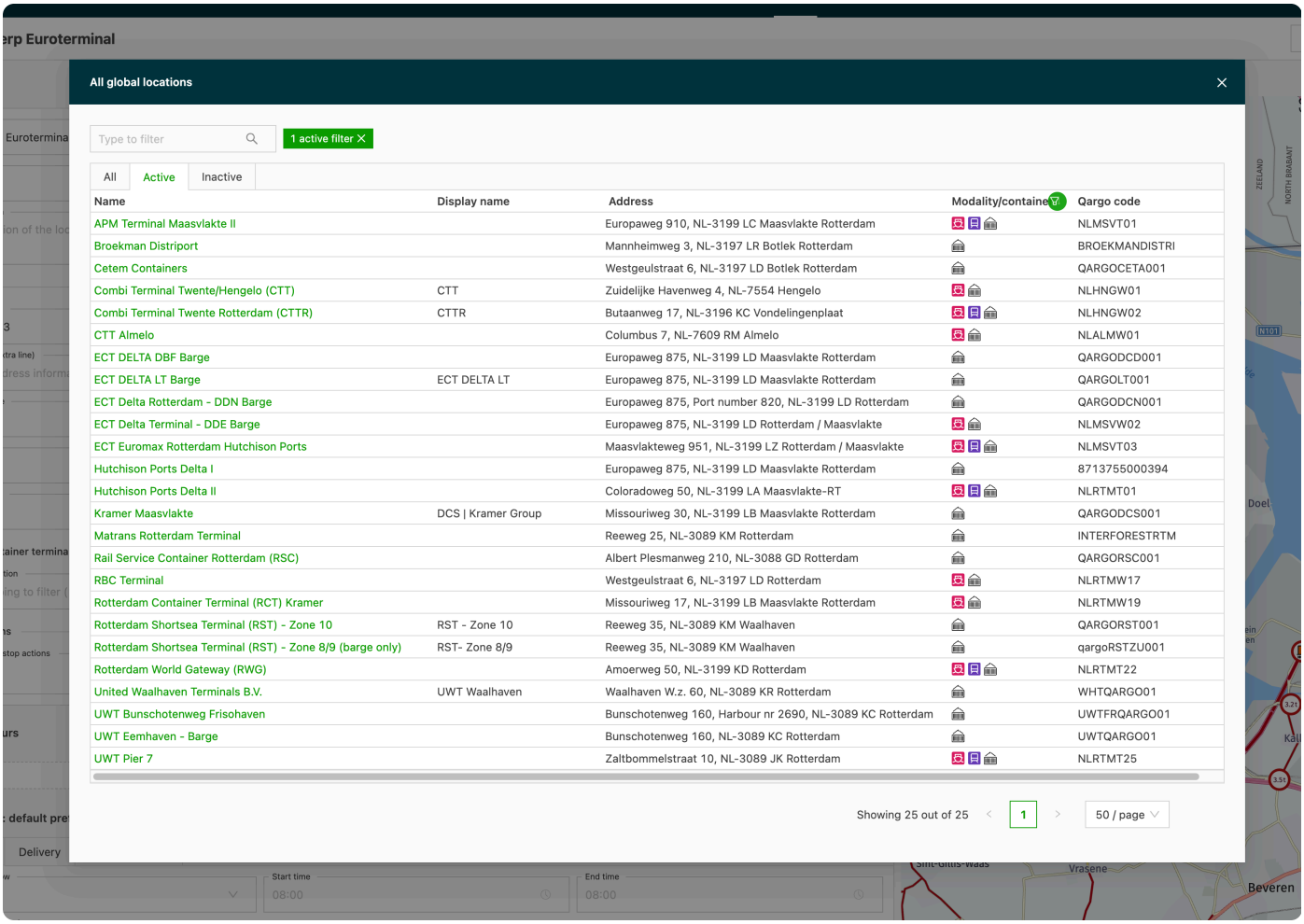
Terminal locations must be linked to the correct Portbase terminals. To do this, go to the location detail via the **Locations** tab.



Then open the location and select the correct terminal:



If the terminal isn't listed, click **Show all global locations** to get the full list:

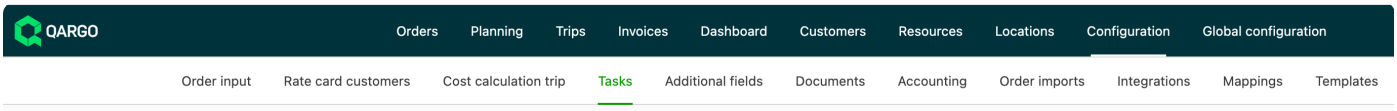


After selecting the correct location, remember to click **Save**.

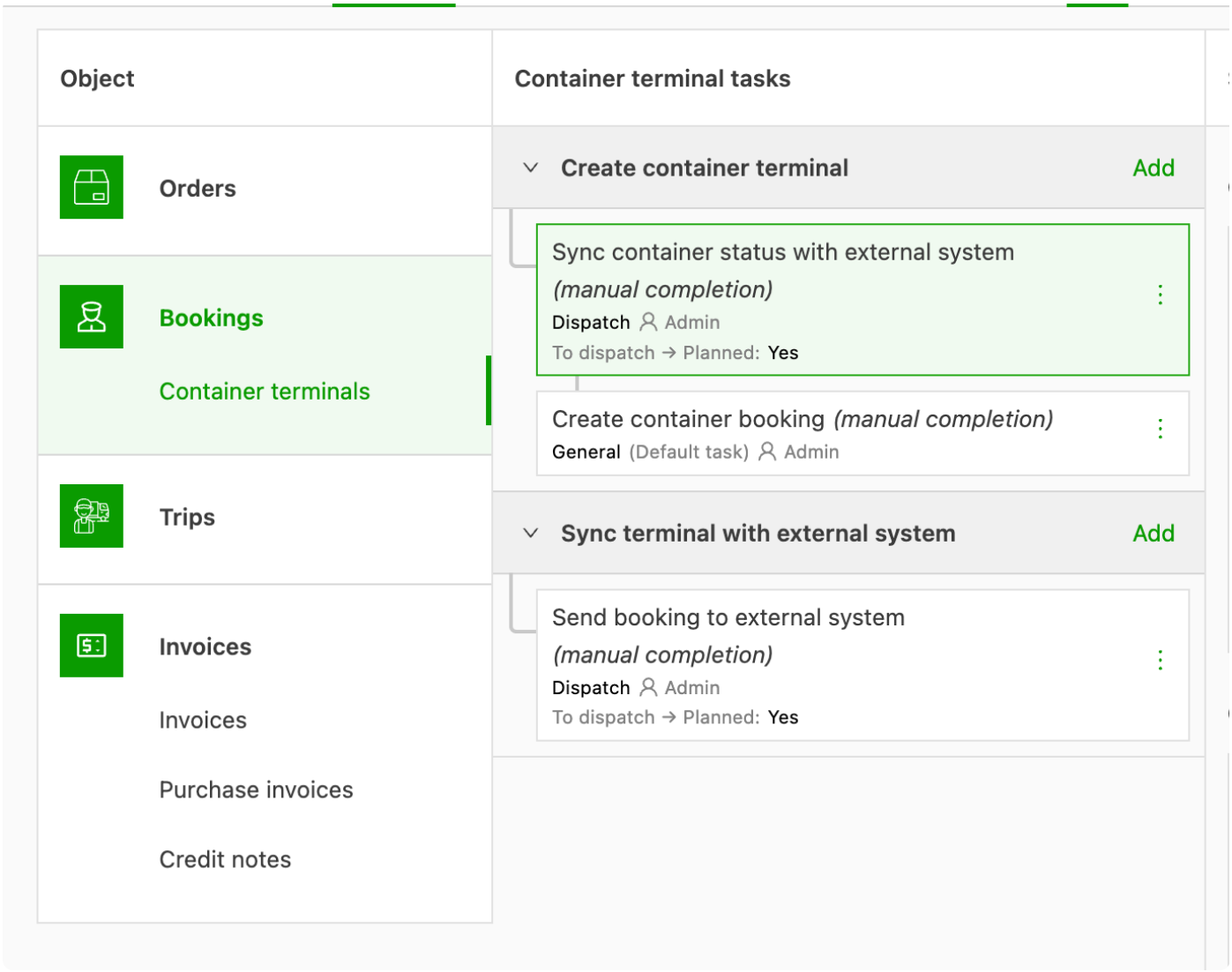
Configuration done by Qargo

Configuration: Tasks

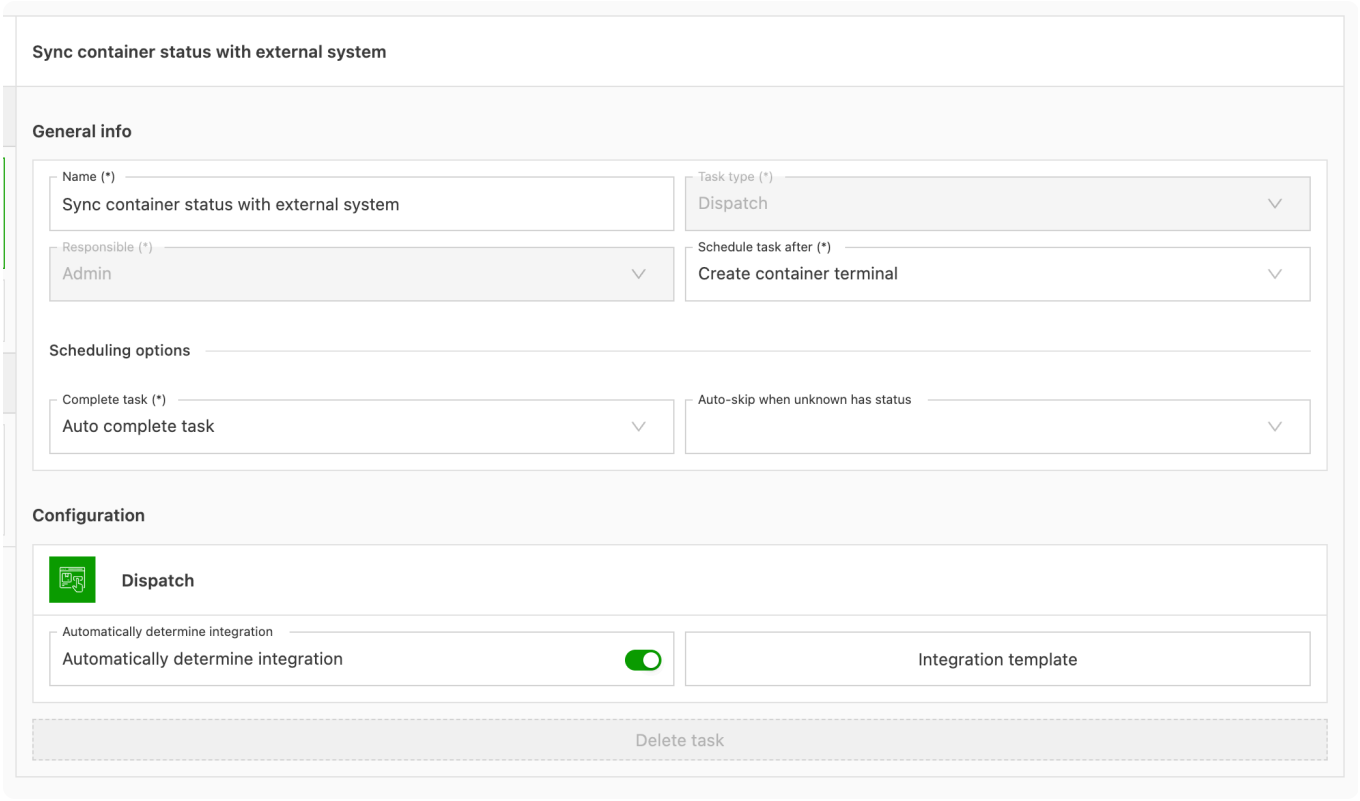
Go to the task configuration:



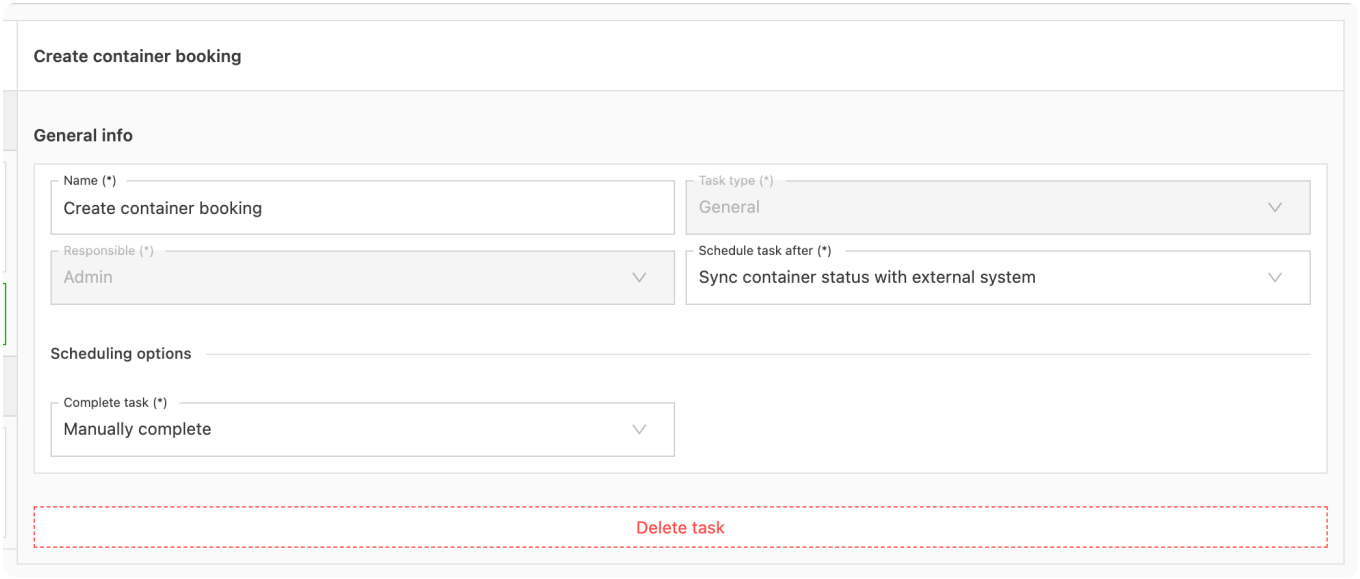
An additional **Container terminals** section shows the following tasks:



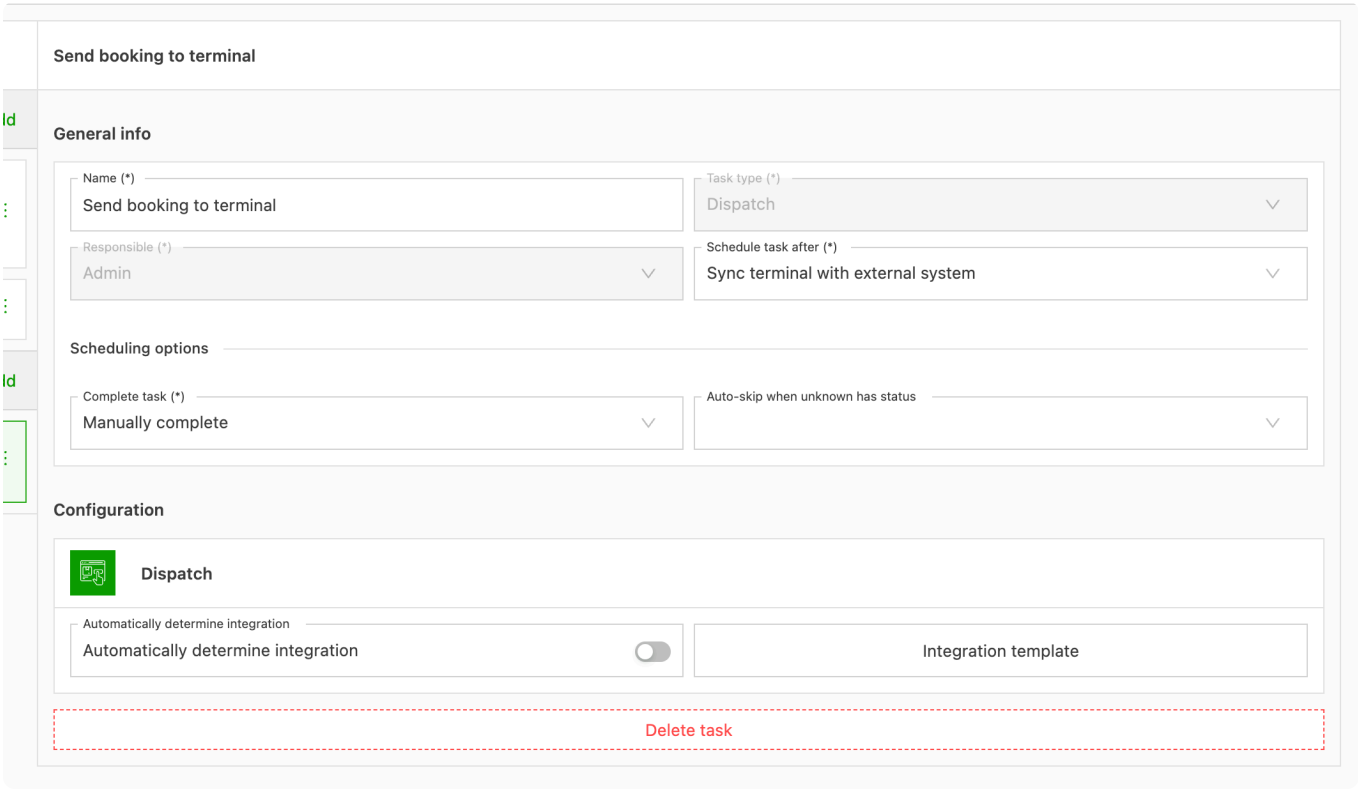
1. **Sync container status with external system**: requests the status from Portbase and displays it in Qargo. Ideally, this task is configured as **Automatically complete**.



2. **Create container booking**: gathers the necessary information and creates the container booking, but does **not yet** send it to Portbase.



3. **Send booking to terminal**: sends the booking to Portbase.

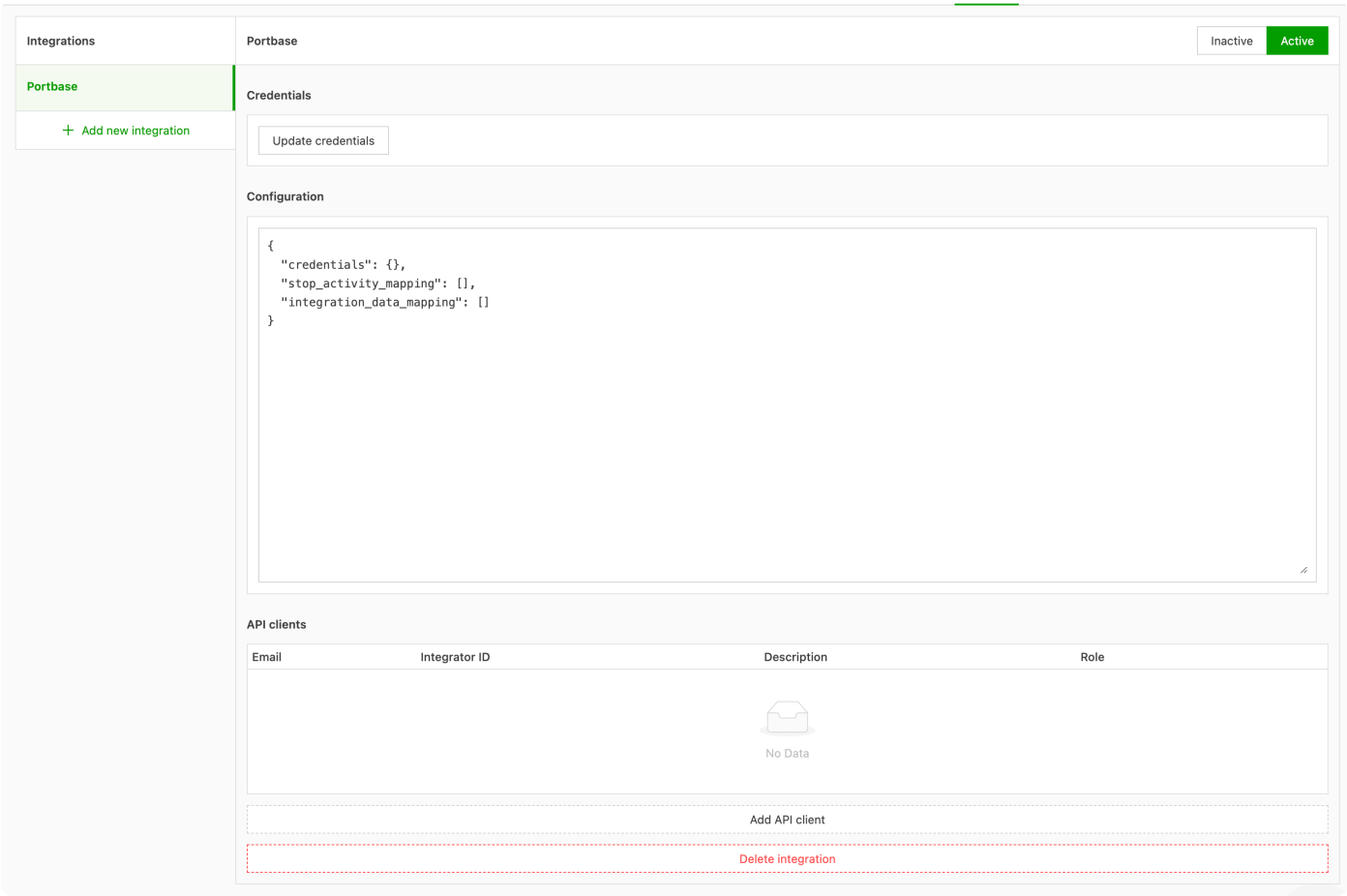


Configuration: Organization settings

To enable container bookings, reach out to the **Onboarding Manager**, **Account Manager**, or **Support**.

Configuration: Integrations

Portbase should be listed under **Configuration > Integration**:



If it isn’t listed, contact the Qargo customer support team to have it activated.