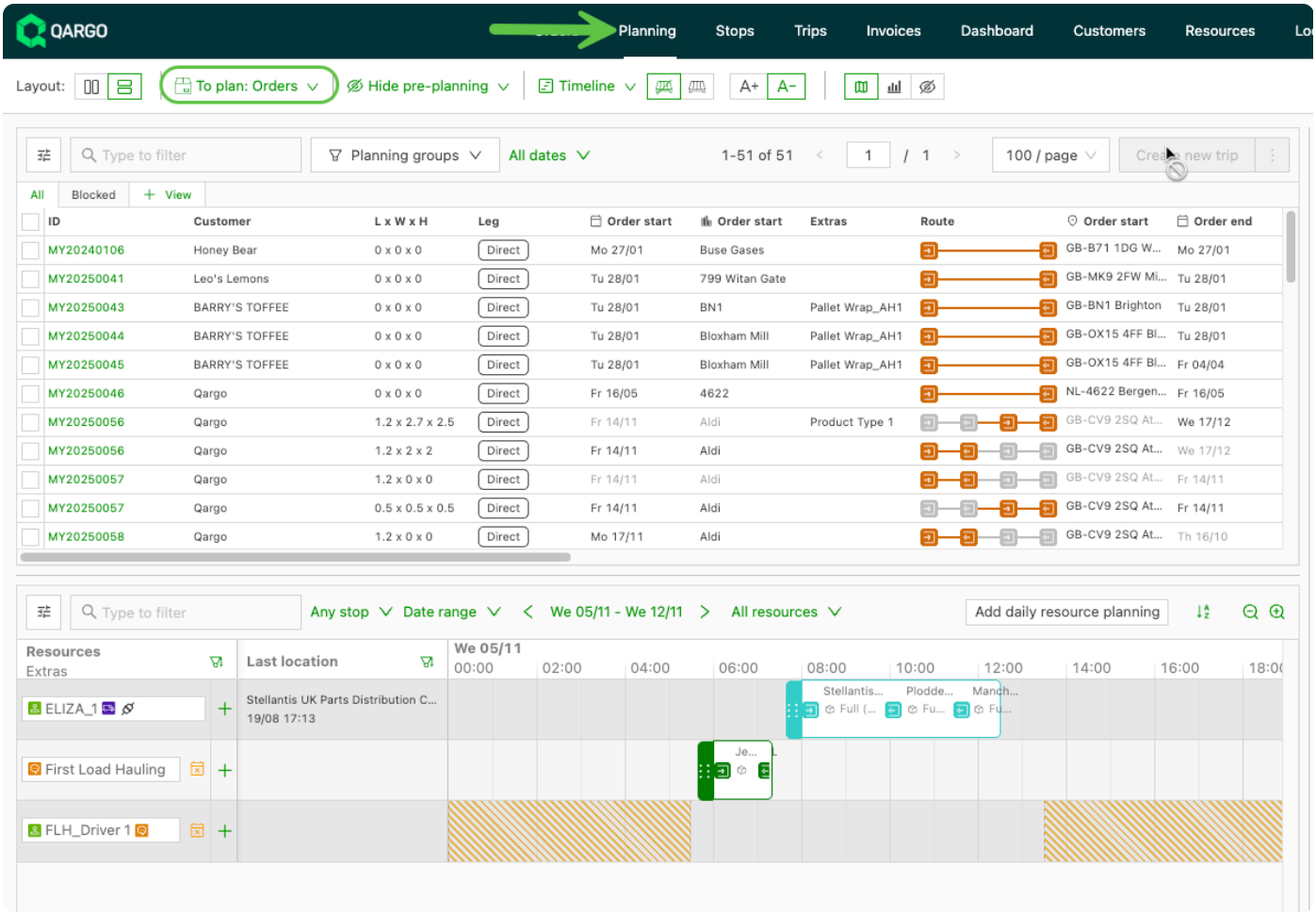
Planning loads in bulk (groupage)

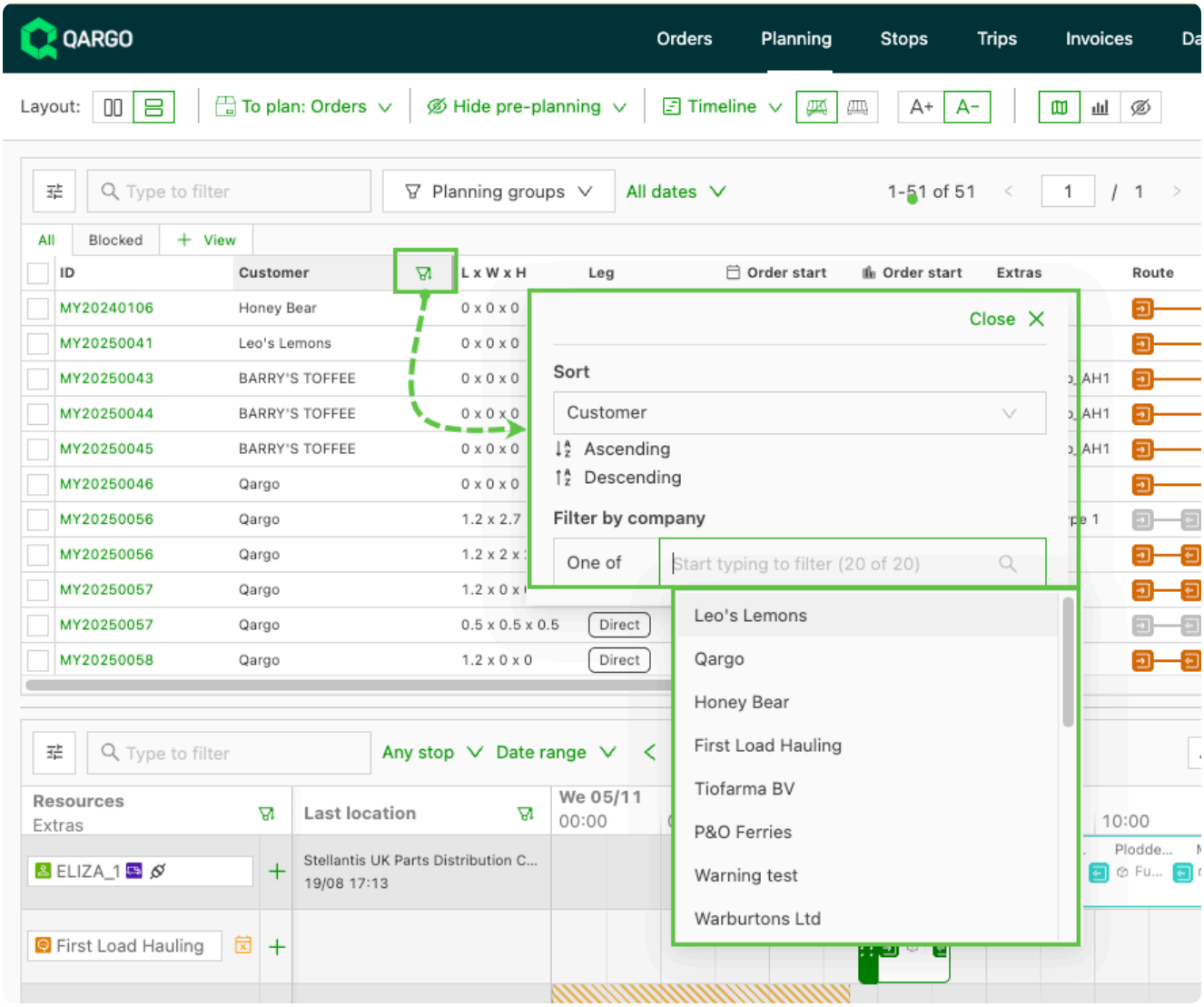
This article gives an overview of how to plan multiple orders onto a load.

Updated August 4, 2026

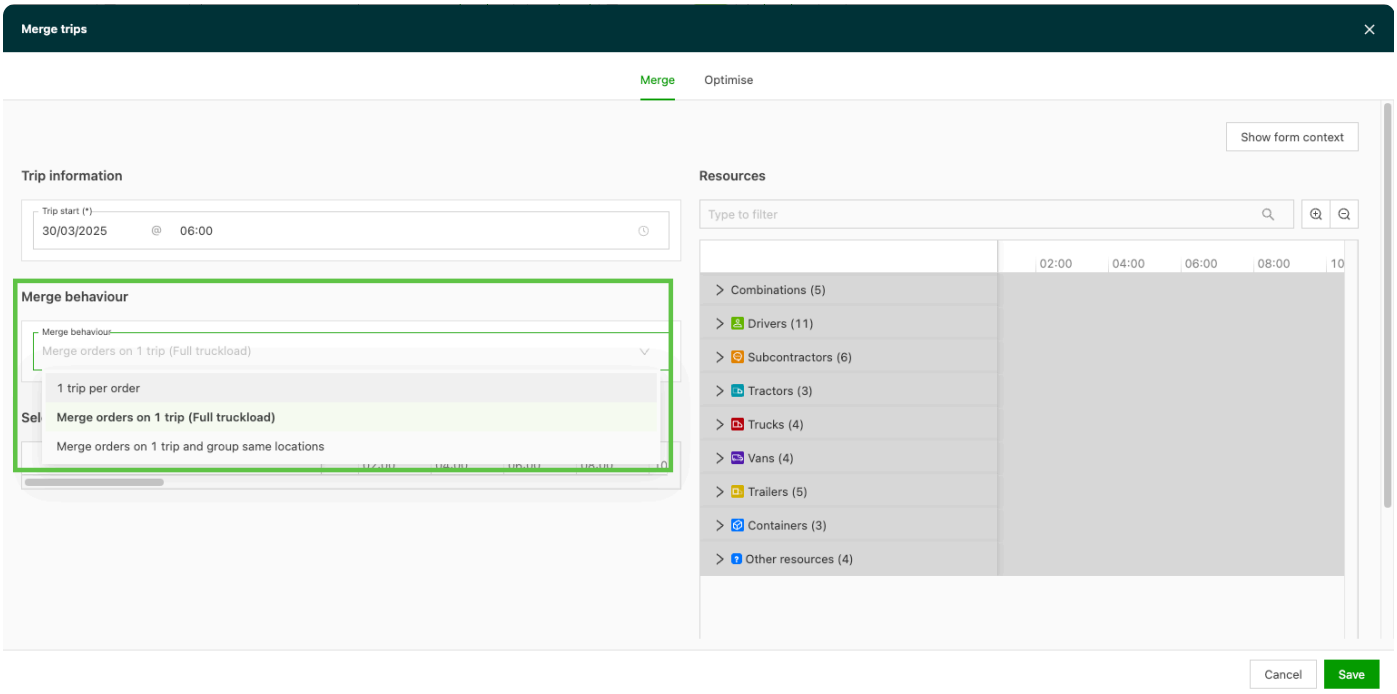
Selecting orders

- **Go to Planning and make sure 'To plan: Orders' is selected.**
  - The planning view can also be customized, or a load can be planned. See 👉 customize planning view / 👉 plan load
- **Apply filters (if applicable):** To narrow down the selection
  - Use filters based on date, customer or any related fields such as resource group. See 👉 customize planning view



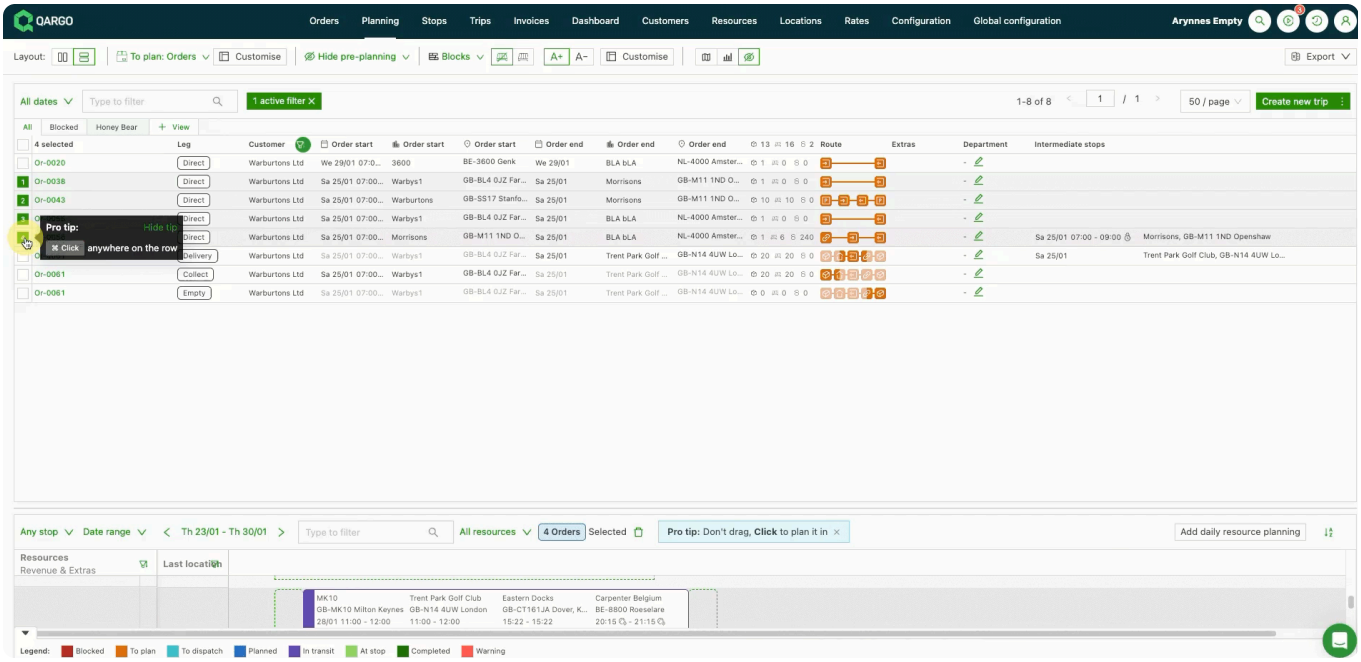


- **Select orders:** Highlight the specific orders to include in the groupage load.
  - Click the **'Create new load'** option.
  - In the **Merge loads** window, an option under **'Merge behavior'** selects how these loads should be planned:
    - 1 load per order
    - Merge orders on 1 load (full truckload (FTL))
    - Merge orders on 1 load and group same locations



1. **Load per order:**

    1. Allows users to quickly send multiple orders in 1 transaction as individual loads, visualized with the same start date/time.
    2. This option is useful when multiple orders that require individual loads need to be sent to a resource (a contract carrier, for instance).



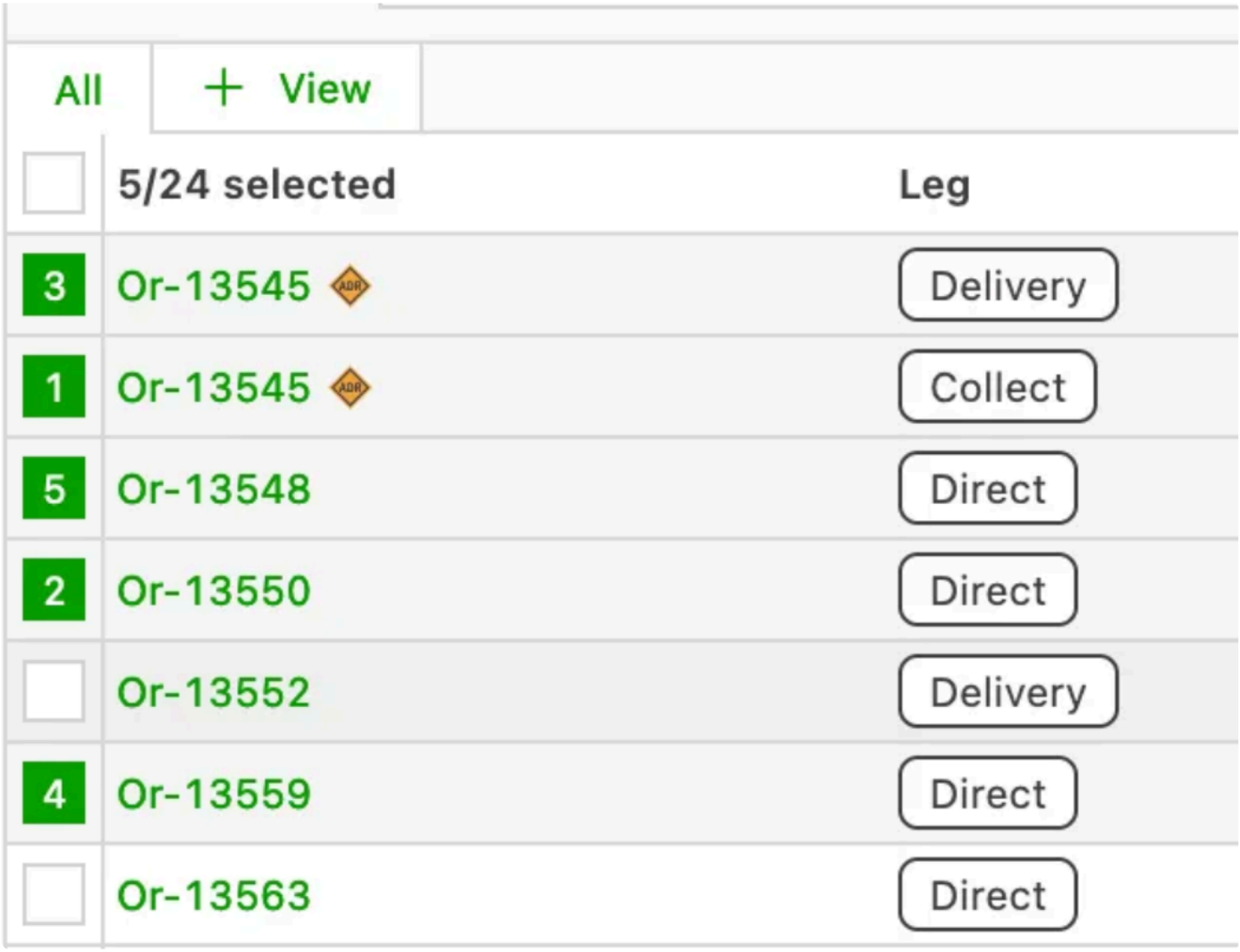
2. **Merge orders:**

    1. When selecting the option to merge orders, 2 options are available:

        1. Merge orders on 1 load & group same locations: orders are combined into a single load.
        2. Merge orders on 1 load (FTL): orders are combined into a single load.

Stop order

- The order in which the orders are selected determines the stop order of the load when merging orders together.
  - Adjust stops by dragging them to a new position in the load, then click **Save**.



EXAMPLE:
3 loads:

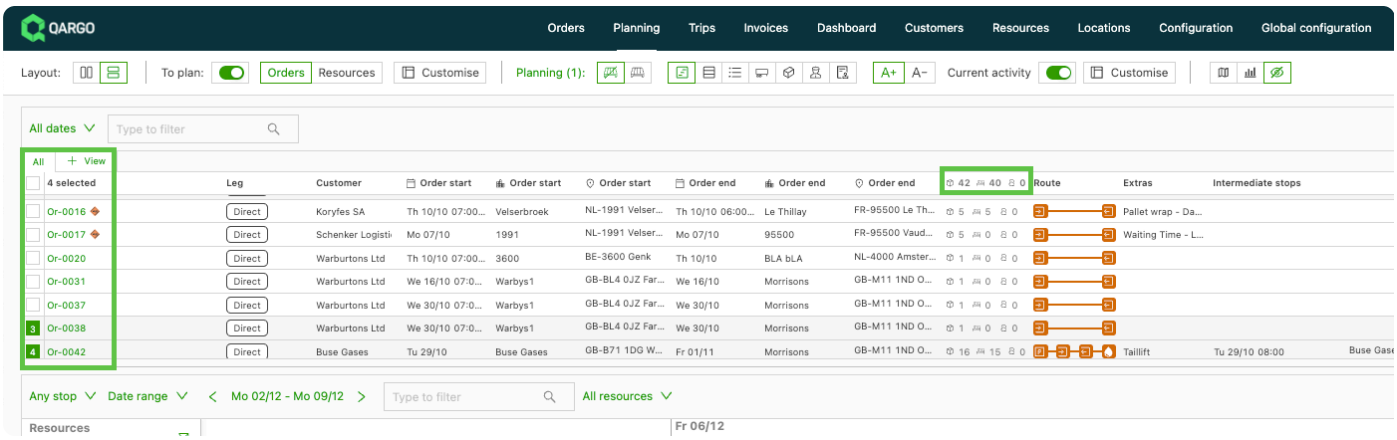
1. Pickup Gent -> Terminal Antwerp
2. Pickup Hasselt -> Terminal Antwerp
3. Pickup Brussels -> Terminal Antwerp

If they are selected in the order 2, 3, 1, the resulting load is:

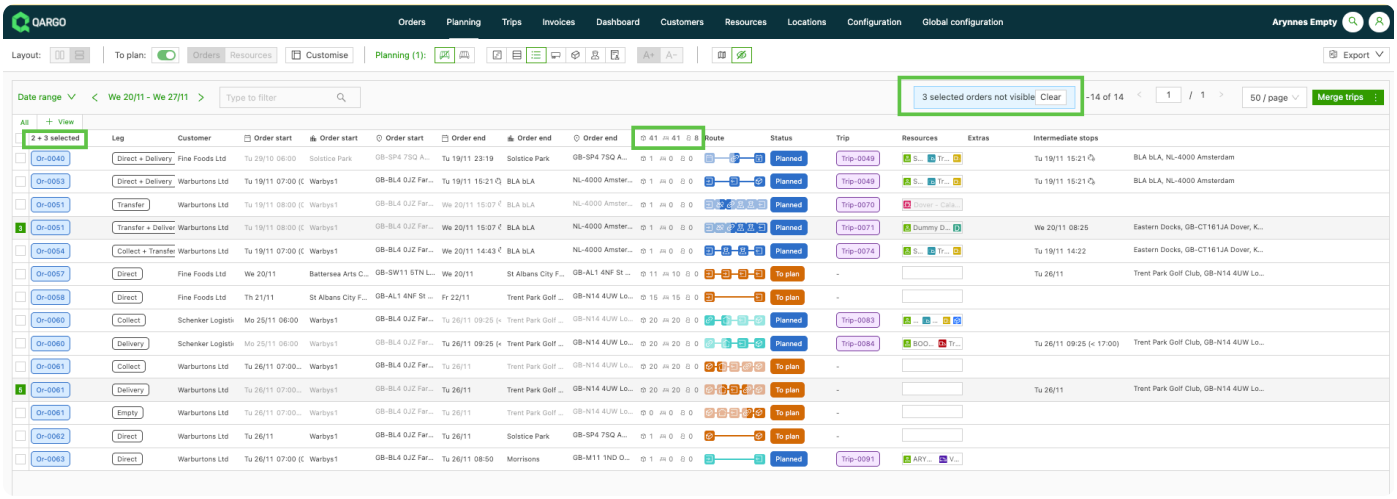
- Pickup Hasselt -> Pickup Brussels -> Pickup Gent -> Terminal Antwerp

To indicate this, the selection numbering is shown in both the **To plan** section and the **legs view**.

- When multiple orders are selected on the planning board, the column headers adjust dynamically to show the total quantity and weight of the selected orders.

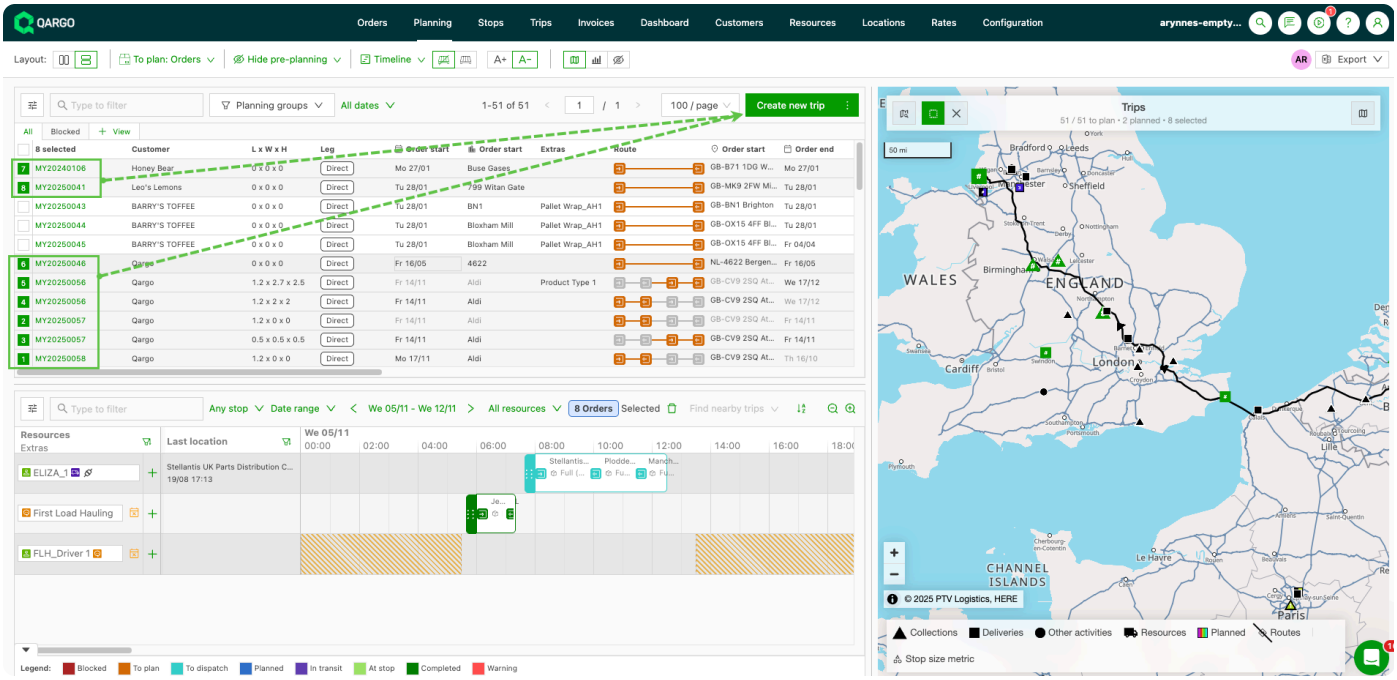


- This includes orders selected outside the currently visible range. This transparency gives better visibility for planning.



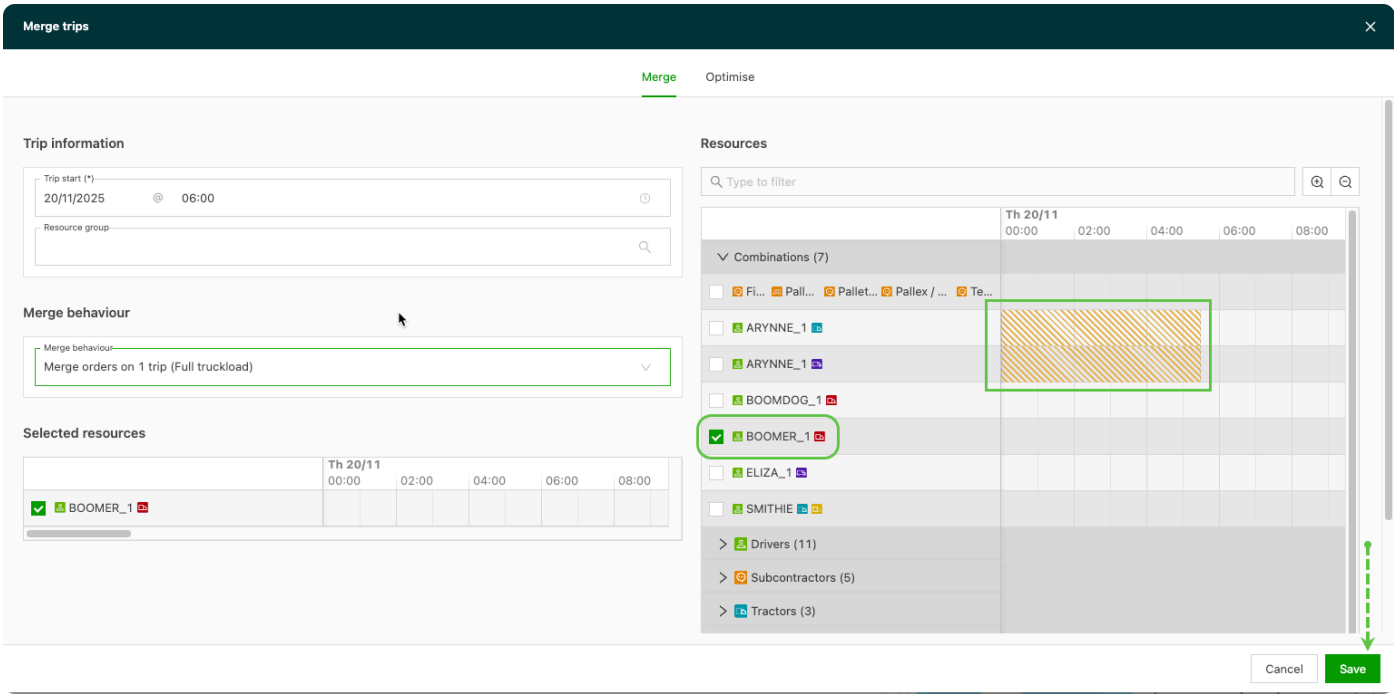
Initiate load planning

- Click the **'Create new load'** button to start the load planning process.

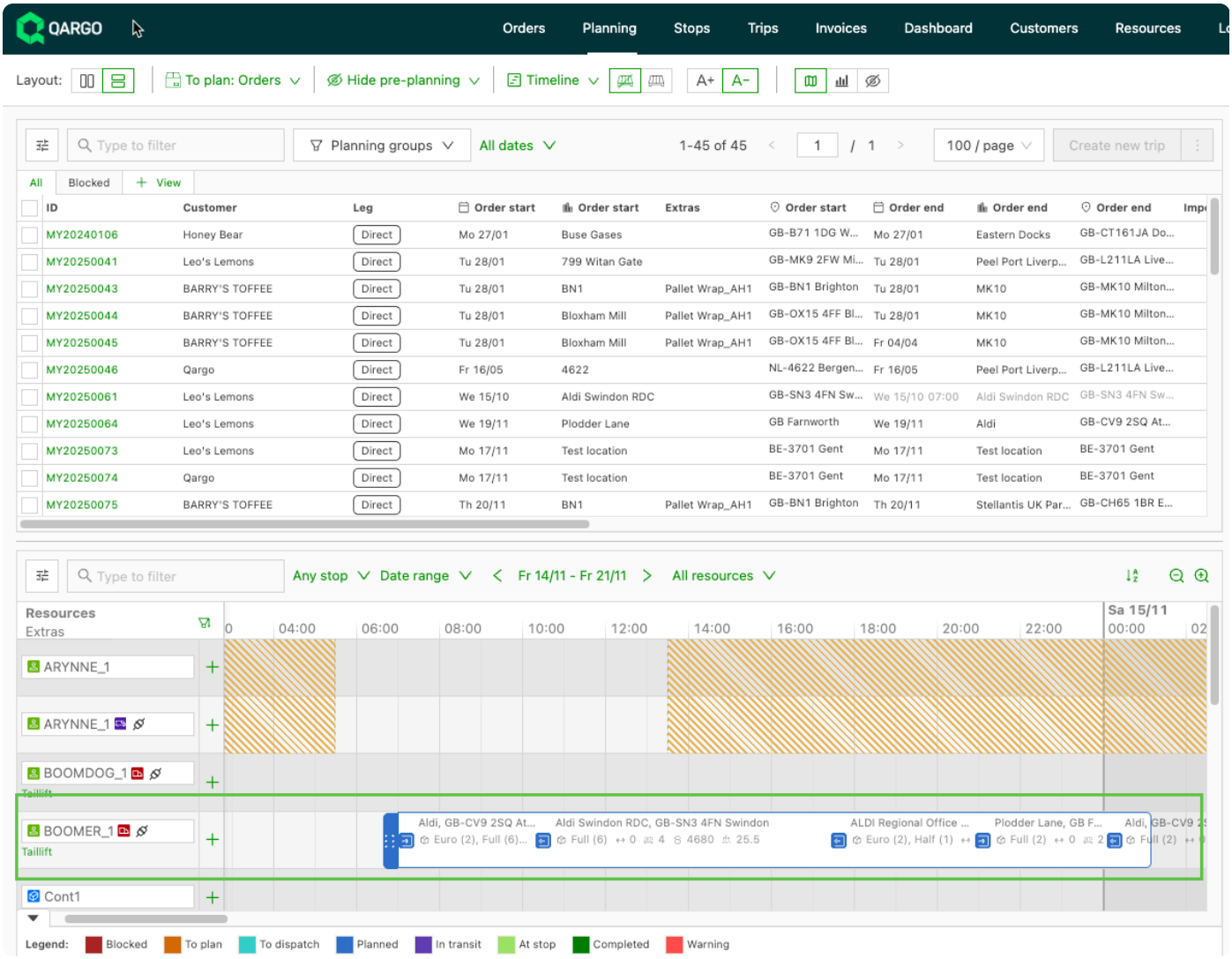


- **Define resources and save:** Select the resources associated with the load and save the selection.

  Note: If a resource (combination) is already in use for the selected day, the lined view is shown with the locations as marked below.



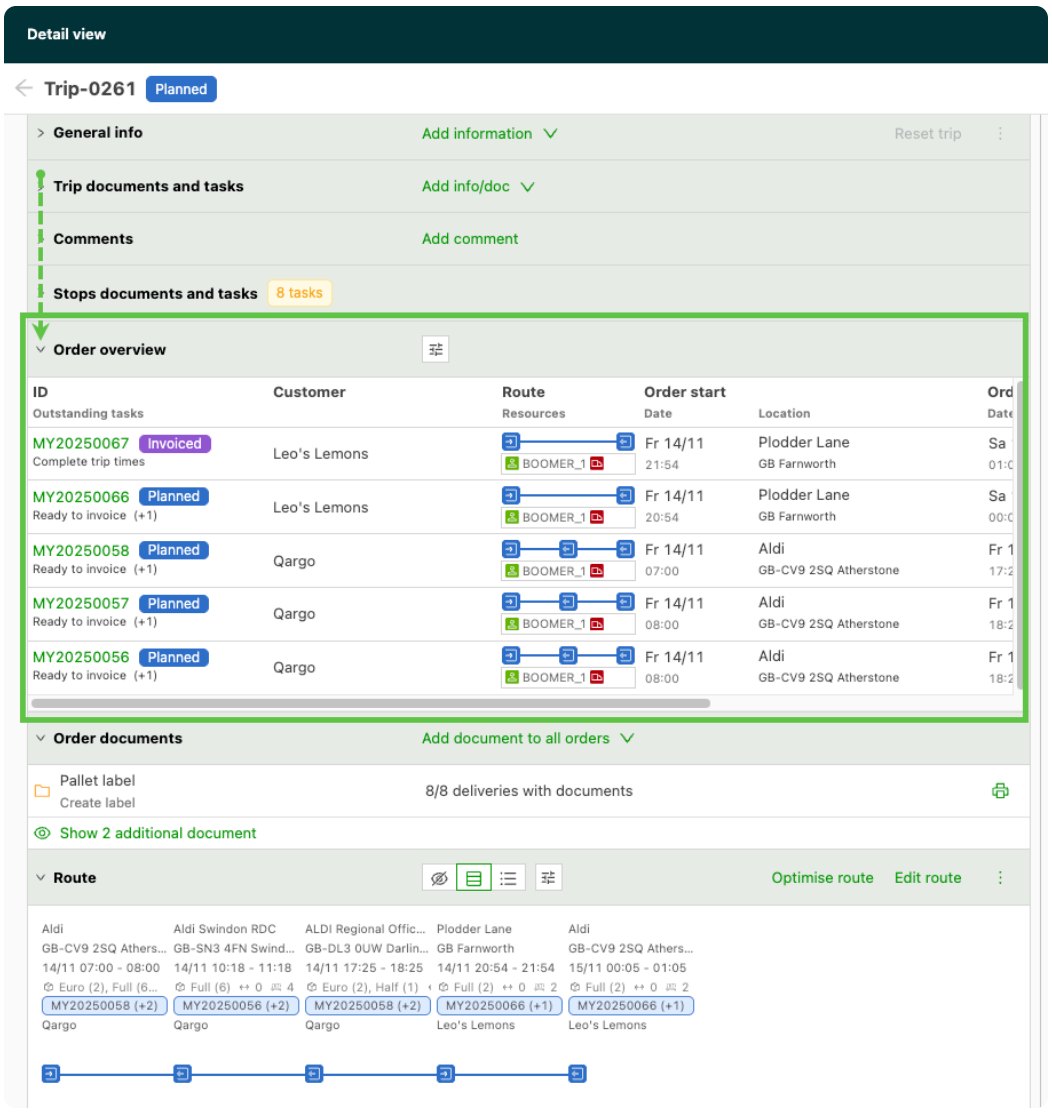
- **View load on board:** Once the load is planned, it is visible in the board view, giving an organized overview.



▶ https://www.loom.com/embed/b9bebe009b064511a069a2e863227932

Viewing multiple orders on a load

- View all orders easily from within the load details
    - Click the arrow to expand the **'Order overview'** panel (collapsed by default)

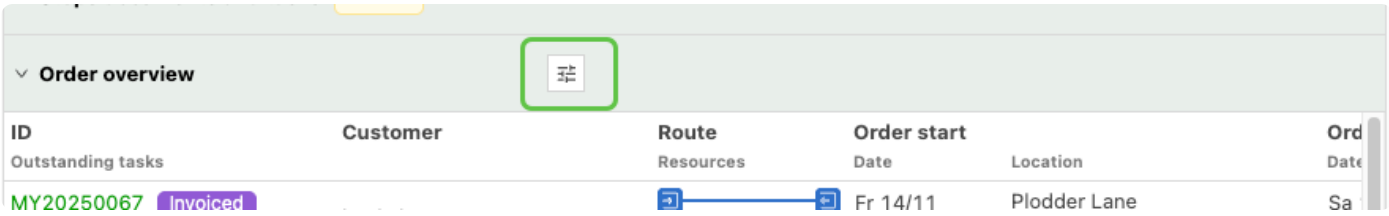


Order-focused table layout

The table provides a simplified, order-centric view, making it easier to:

- Review all orders at a glance
- Quickly identify missing or unexpected orders
- Go directly to order details without scanning stop tables

Customize the table layout to show only the columns and data required. This is set on an individual basis.



Benefits

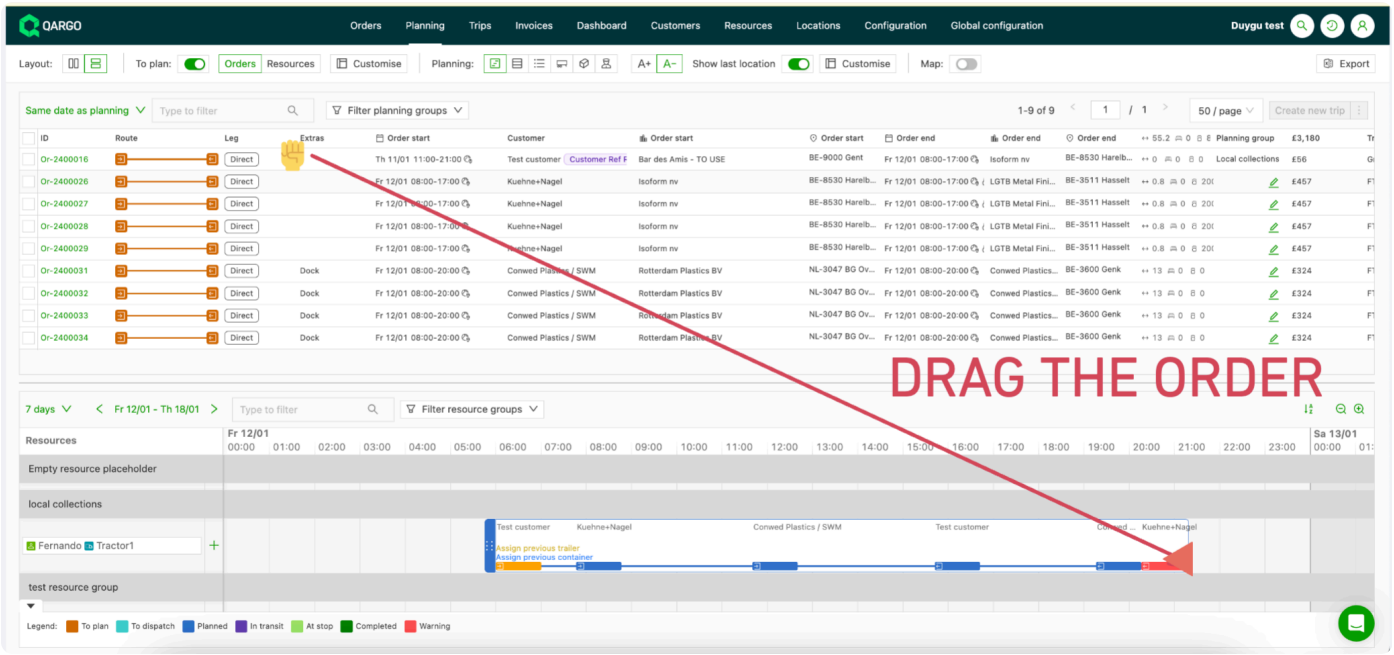
- **Faster load review:** A clear overview of all orders at a glance.

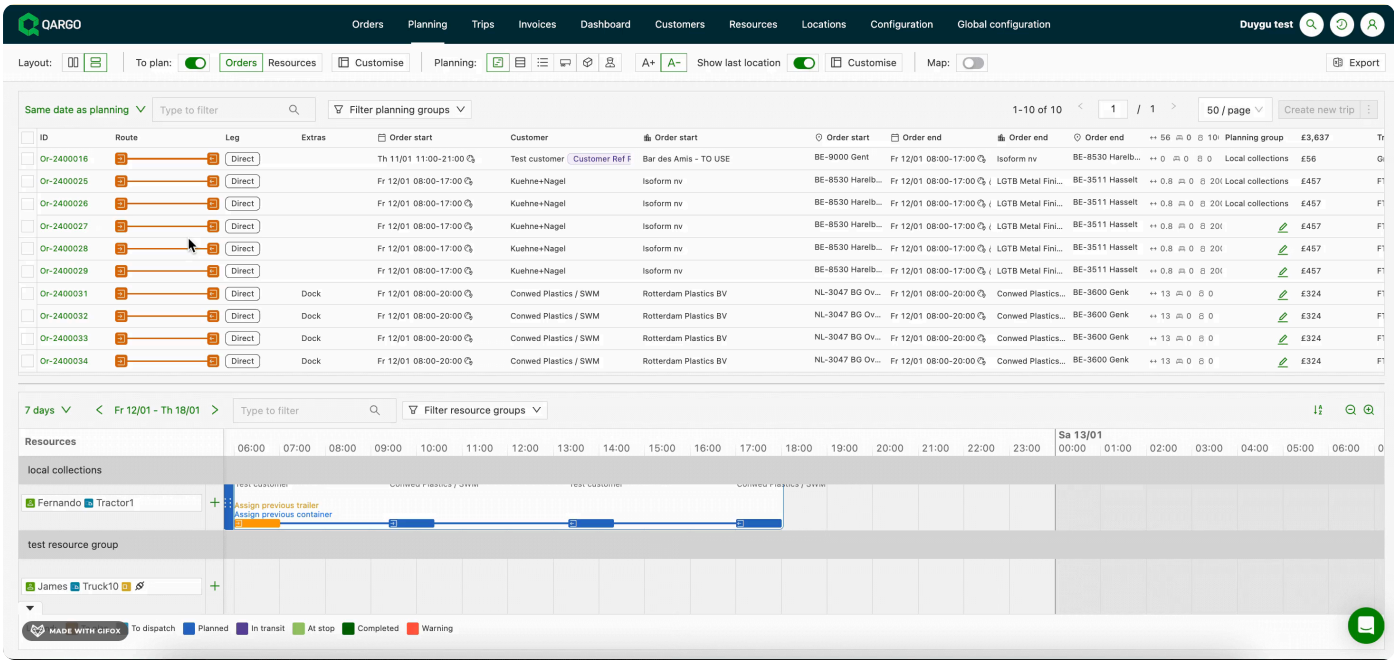
- **Reduced cognitive load:** No need to scan duplicated stop rows.
- **Improved data accuracy:** A single consolidated table reduces missed orders or misassignments.
- **Better user experience:** Intuitive navigation and improved clarity for multi-order loads.

How to add new orders to a load

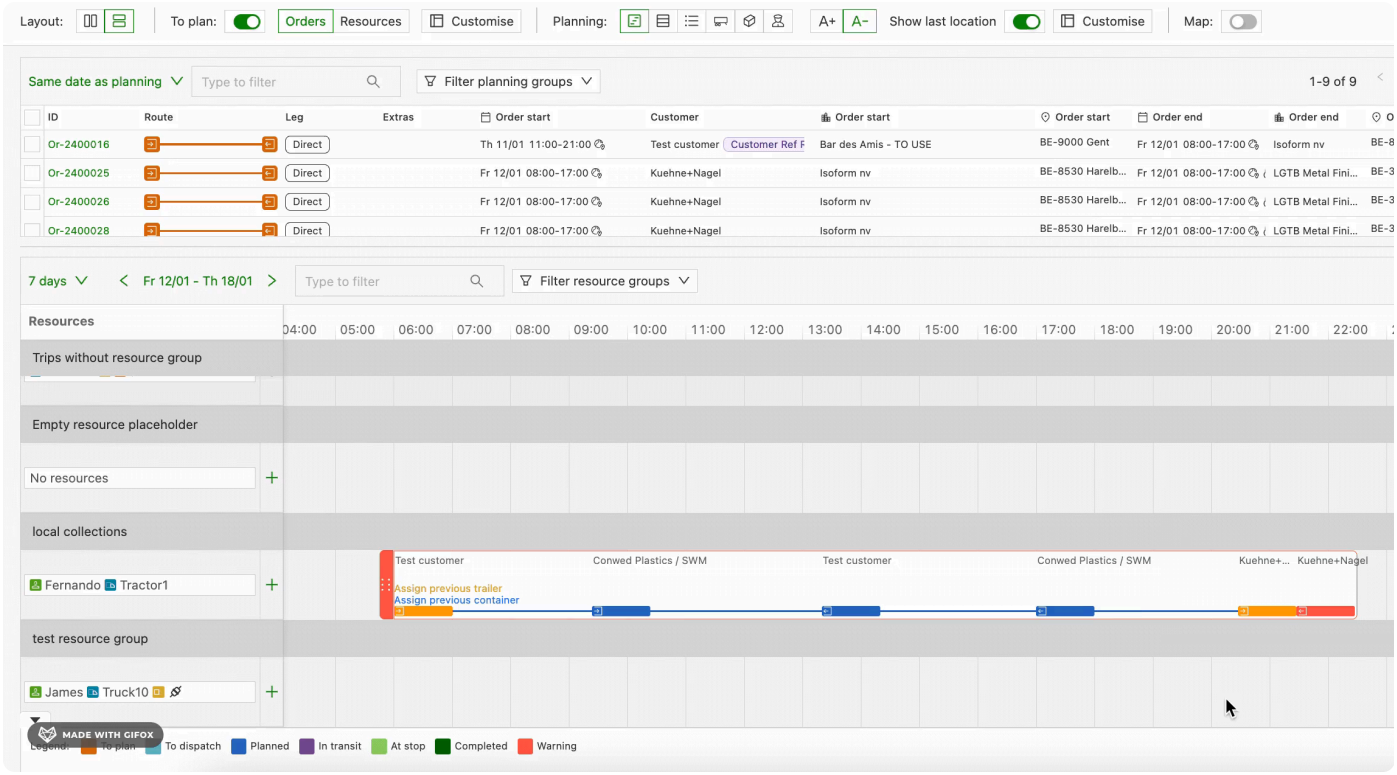
- To include new orders in the load, drag them into the load area.

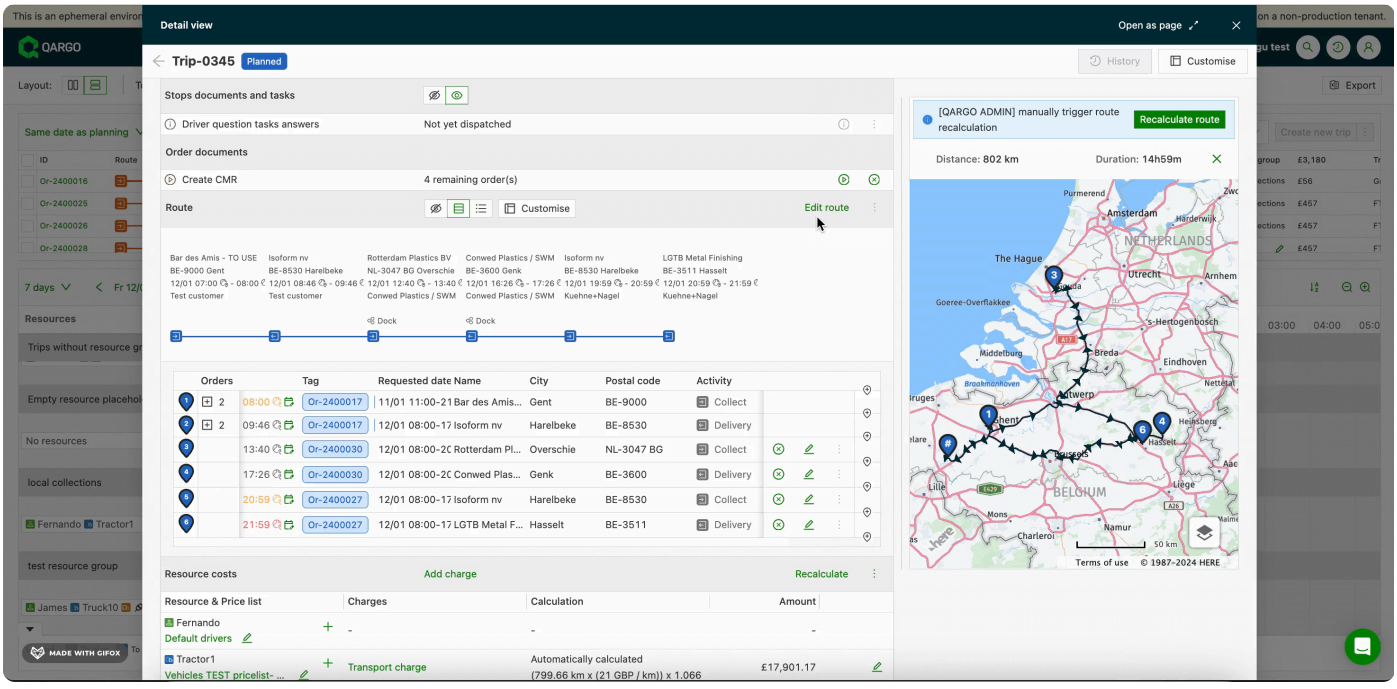
> 📚 Orders can only be added one by one when dragging, not in bulk.





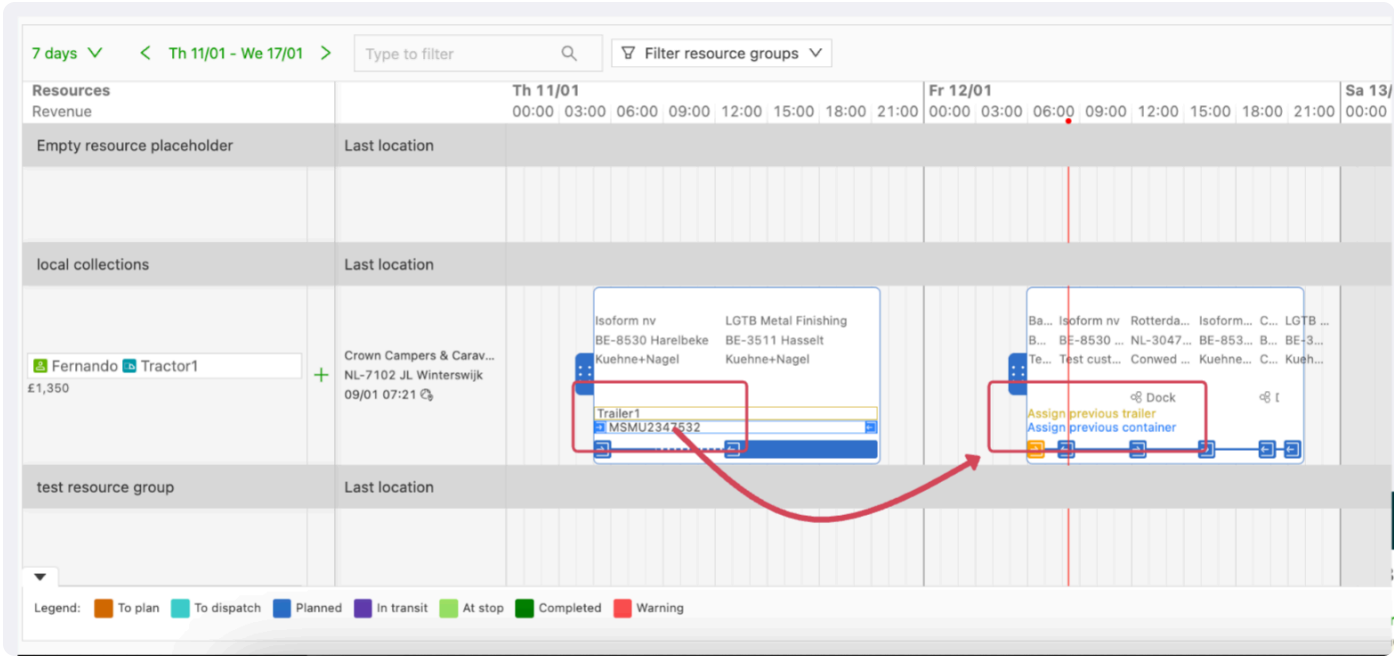
Stops can be edited on the planning screen by dragging them to the correct line, or on the load page itself by clicking the **Edit route** button. See the examples below:

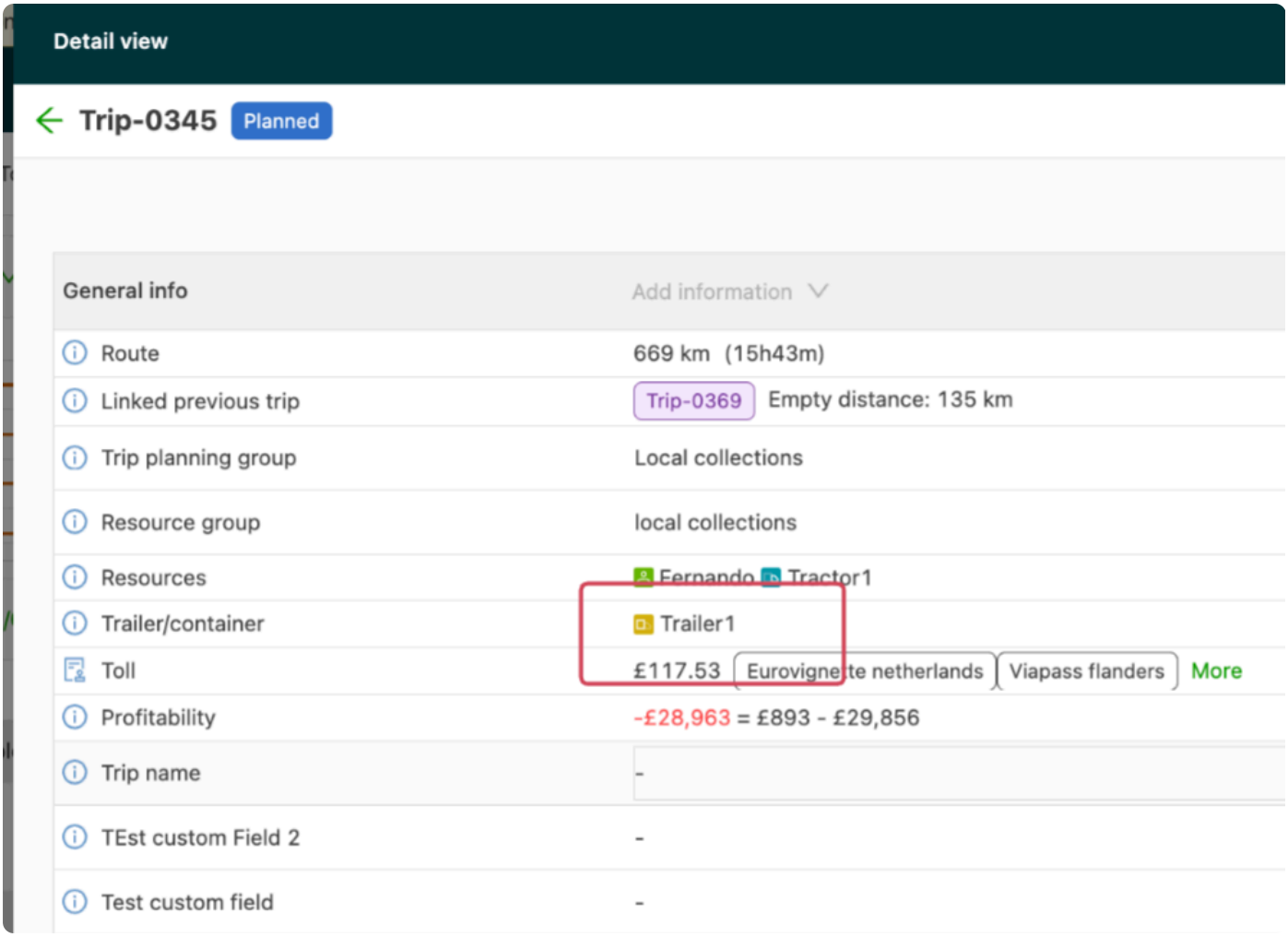




If a trailer or container was previously used for the same resource set the planning was made for, suggestions to add it to the load appear once the load is planned. To assign the same trailer or container, click the text to add the trailer to the new

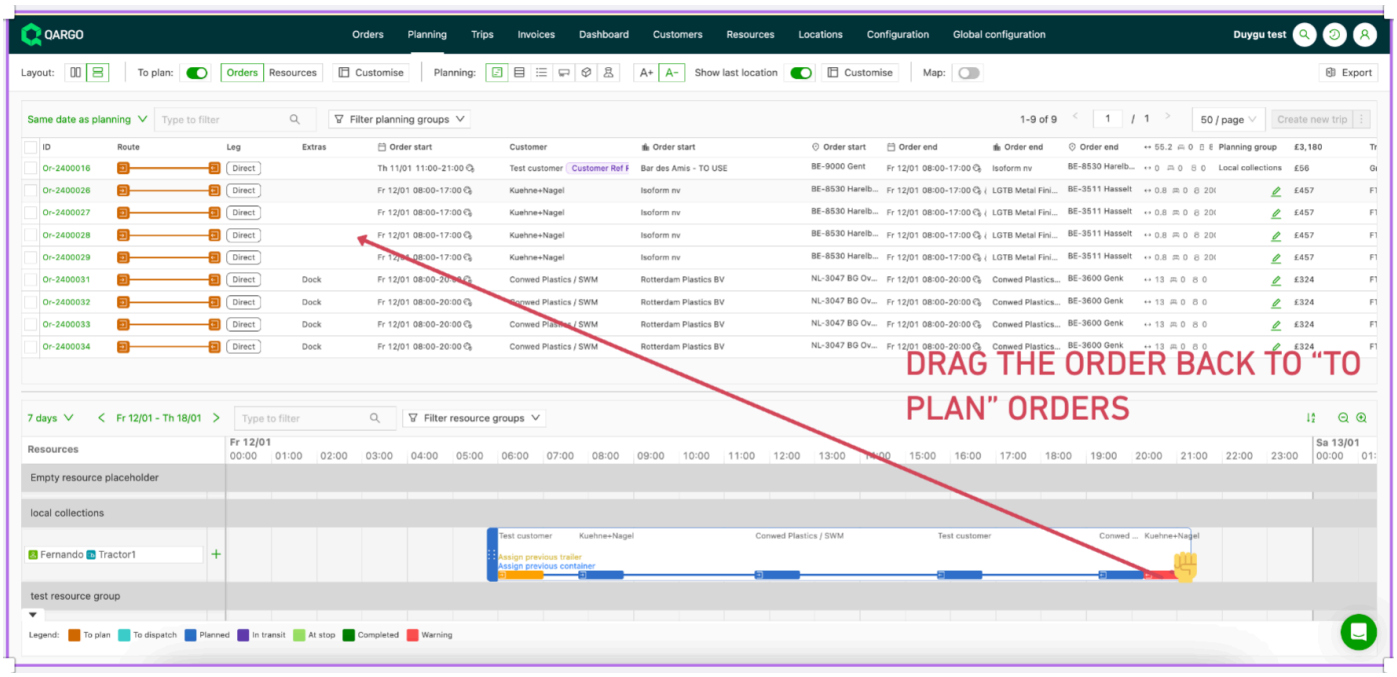
load:


7 days
Th 11/01 - We 17/01
Type to filter
Filter resource groups
Resources
Revenue
Th 11/01
Fr 12/01
Sa 13/
00:00 03:00 06:00 09:00 12:00 15:00 18:00 21:00
Empty resource placeholder
Last location
local collections
Last location
Fernando Tractor1
£1,350
Crown Campers & Carav...
NL-7102 JL Winterswijk
09/01 07:21
Isoform nv
BE-8530 Harelbeke
Kuehne+Nagel
LGTB Metal Finishing
BE-3511 Hasselt
Kuehne+Nagel
Trailer1
MSMU2347532
Dock
Assign previous trailer
Assign previous container
test resource group
Last location
Legend:
To plan
To dispatch
Planned
In transit
At stop
Completed
Warning

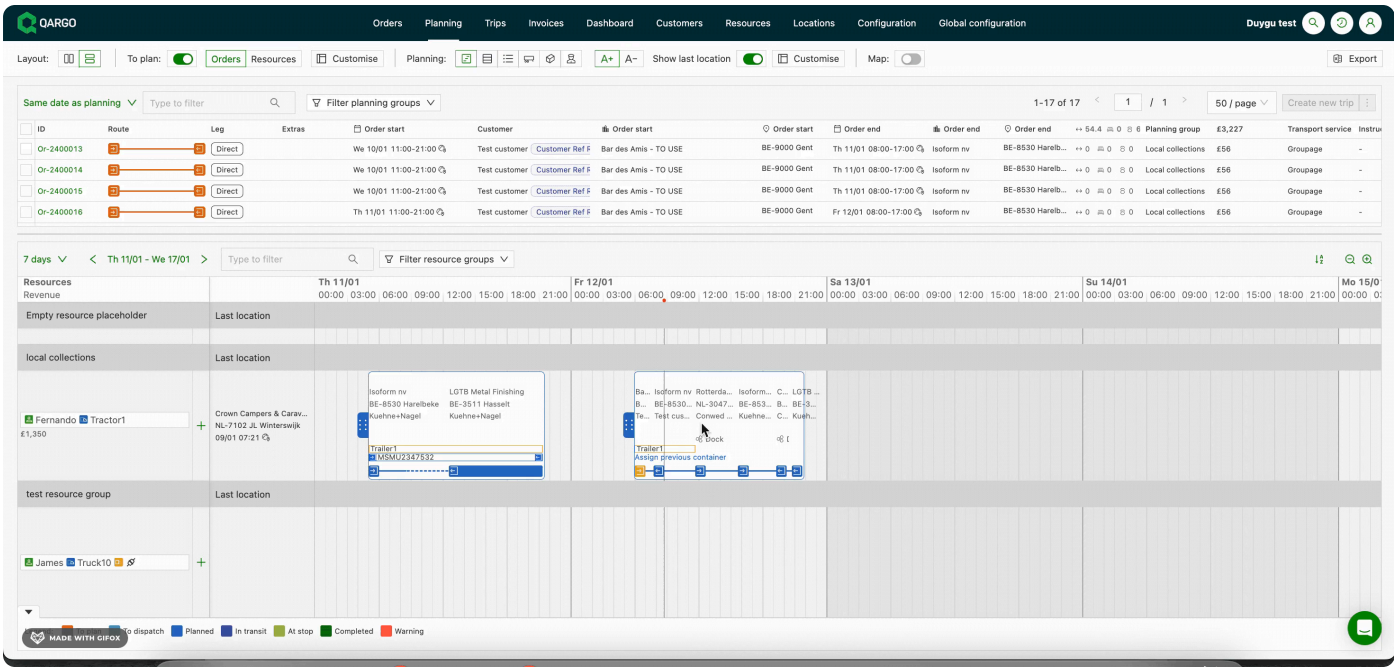

Detail view
Trip-0345
Planned
General info
Add information
Route
669 km (15h43m)
Linked previous trip
Trip-0369
Empty distance: 135 km
Trip planning group
Local collections
Resource group
local collections
Resources
Fernando
Tractor1
Trailer/container
Trailer1
Toll
£117.53
Eurovignette netherlands
Viapass flanders
More
Profitability
-£28,963 = £893 - £29,856
Trip name
-
TEst custom Field 2
-
Test custom field
-

How to remove orders from a load: To remove orders from the load, either drag the leg back to the **Orders to plan** list or remove the order directly from the load or order page. (See the "👉Unplan/reset load" section for additional details.)

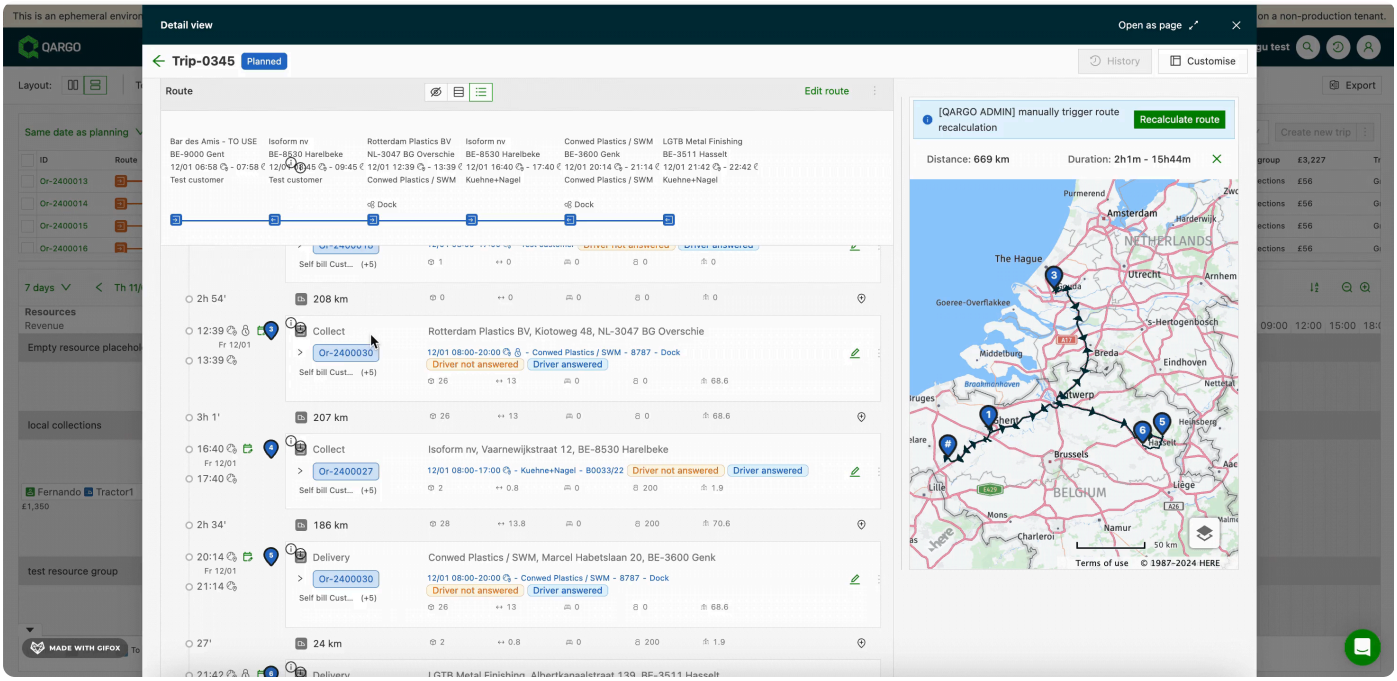
Via the planning board:



Via the load:



Via the order:



🚨 Attention:

- **Order load limit:** Each load has a limit of approximately 75 orders, with a total of around 300 stops. A warning appears when this limit is exceeded. Also note that mobile app dispatch remains limited to 30 orders per load. Loads exceeding this limit cannot be dispatched to the driver mobile app.
