Export to Excel in Dashboard

Dashboard displays data visualizations via graphs/tables. Export options: click the 3-dot menu, select CSV for raw data or image for a static copy.

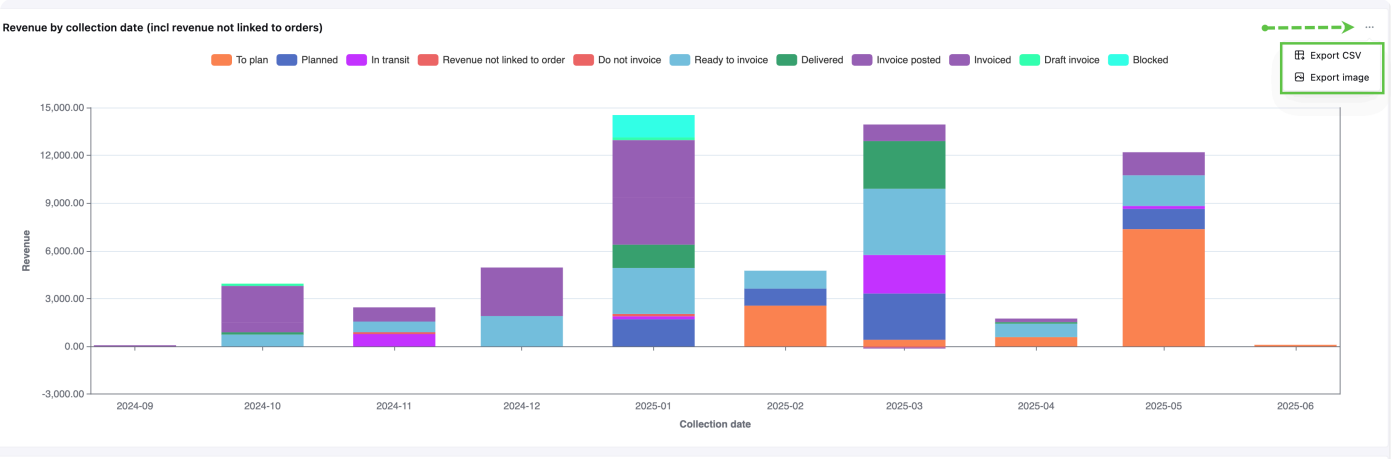
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The Dashboard shows a visualization of the data.

Each dashboard tab generates a number of graphs and tables to visualize the data. The data can be exported in .csv format, or the image can be exported alone.

To export:

- Click the menu (3 dots) in the top right corner of the table / graph
- Click ***'Export to CSV'*** to export raw data in CSV file format
- Click ***'Export image'*** to export a copy of the image file only
    - **Note:** exporting the graph produces an image only, with no interactive features



The file (image / csv) is automatically generated and downloaded.

Convert file format

The exported file should be pre-formatted for Excel, in columns and rows. If the downloaded file format doesn't look correct, try these formatting tips:

1. **Use Text Import Wizard:**
    - Open Excel first (don't double-click the CSV)
    - Go to **File > Open > Browse**
    - Select the CSV file
    - In the Text Import Wizard, choose **"Delimited"**
    - Try different delimiters (comma, semicolon, tab) until the preview looks correct
    - Click **Finish**
2. **Use Data > From Text/CSV:**

- Open Excel
- Go to **Data > Get Data > From File > From Text/CSV**
- Select the file
- Excel shows a preview; **change the delimiter** in the dropdown if needed
- Click **Load** when the preview looks right