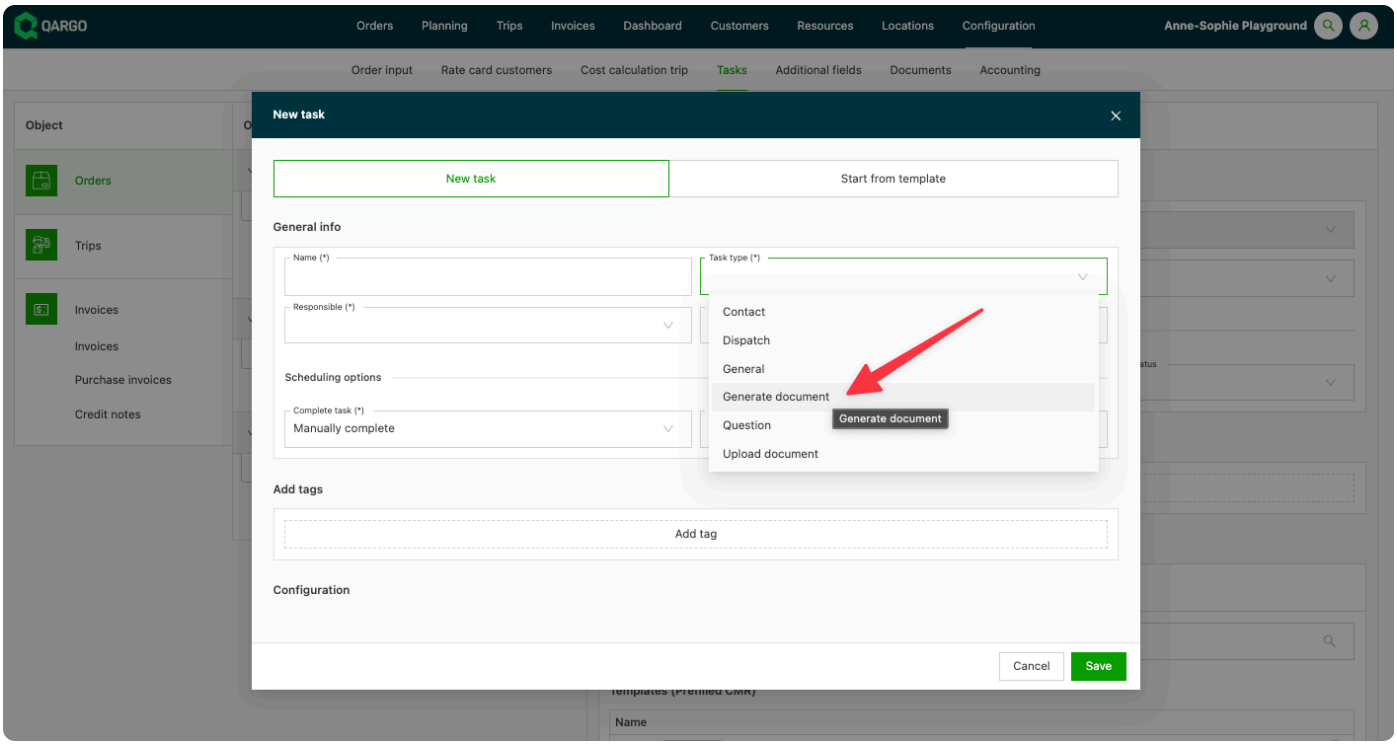
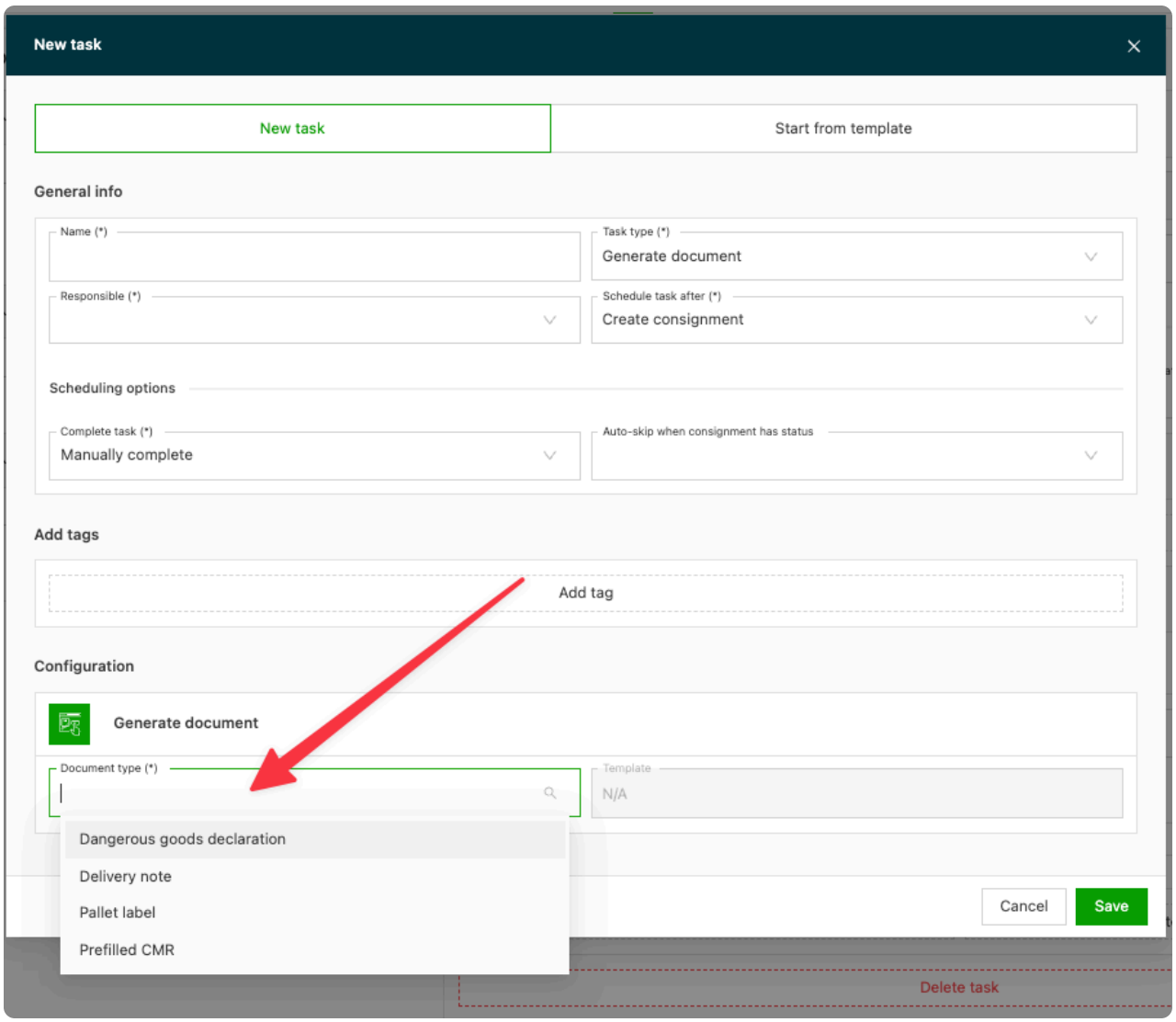
Configuration: generate documents

Updated October 23, 2026

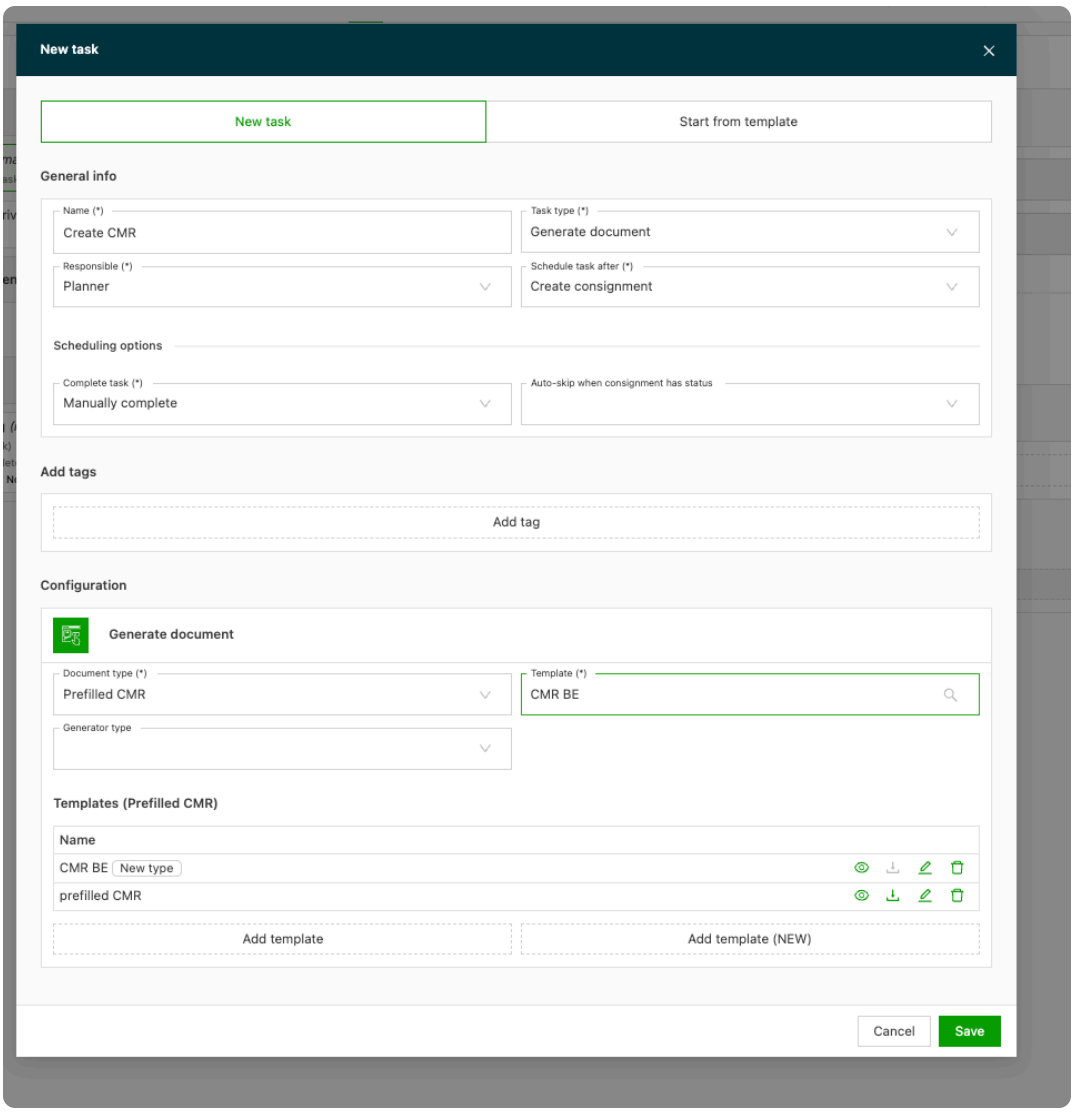
Documents can be generated based on tasks.



- Click one of the categories on the left side of the screen
- Click **Add** to add a new task
- Select **Generate document** as the task type when creating a new task
- Click **Document type** to choose which document to generate (e.g., CMR, delivery receipt…)



Choose the template to use. If the template does not exist, click **Add template** (new).



Once saved, the task can be triggered in the order.