Tâches : annuler des tâches de commande/facture en masse

Utiliser les actions rapides pour annuler des tâches. Certaines options d'annulation sont réservées aux utilisateurs super admin.

Mis à jour 21 octobre 2025

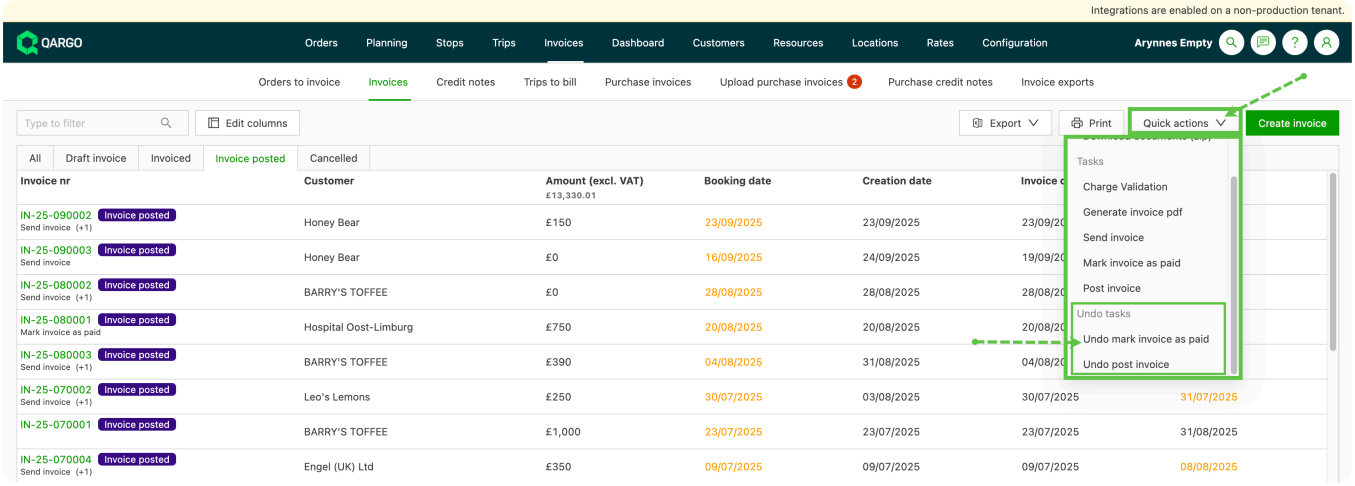
Les actions rapides comportent une section qui permet d'annuler les tâches suivantes :

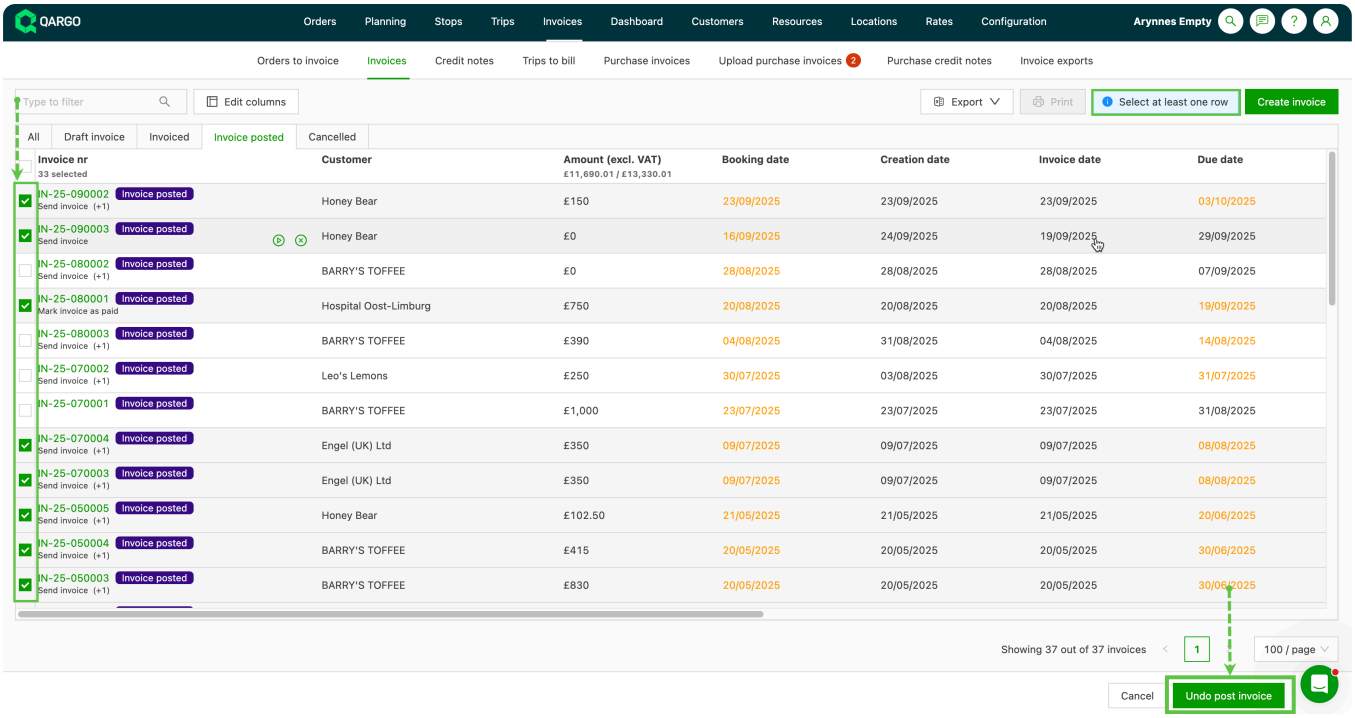
- Annuler « prêt à facturer » (commande)
- Annuler le marquage de la facture comme payée (facture)
- Annuler la comptabilisation de la facture (facture – utilisateur super admin uniquement)
- Annuler la comptabilisation de l'avoir (avoir – utilisateur super admin uniquement)
- Annuler le marquage de l'avoir comme remboursé (avoir)
- Annuler le marquage de la facture d'achat comme payée (facture d'achat)
- Annuler la comptabilisation de la facture d'achat (facture d'achat – utilisateur super admin uniquement)

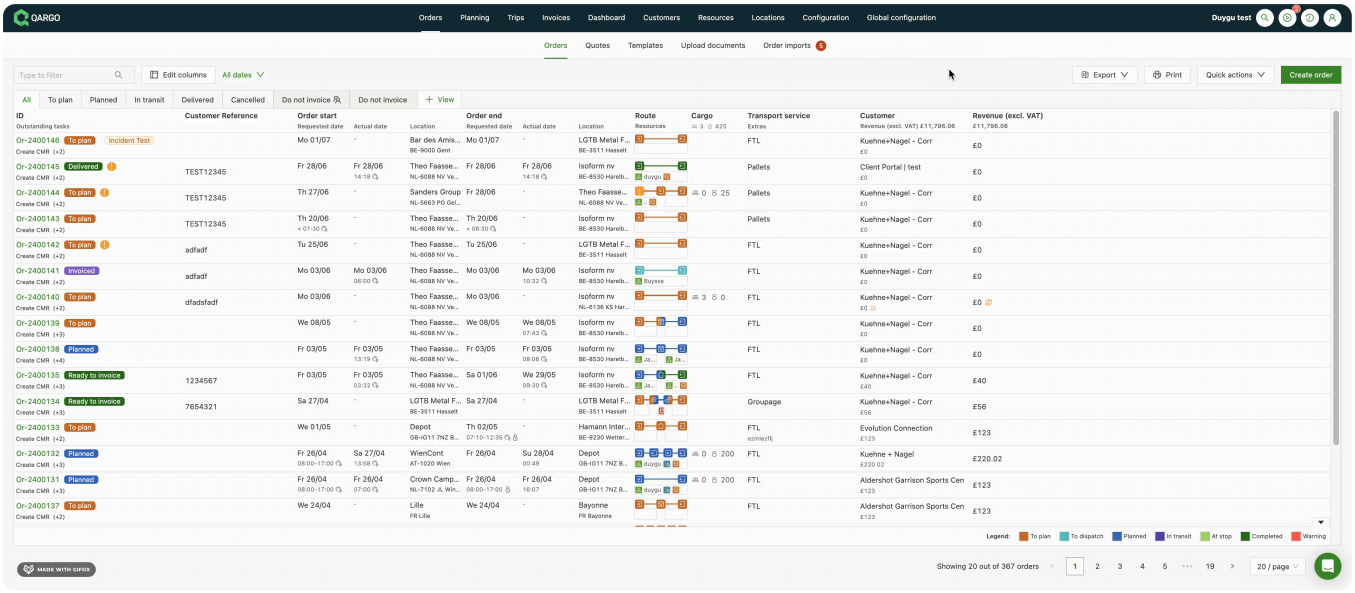
> 🧰 Les options d'annulation **sont limitées à celles ci-dessus** pour l'instant.

Pour annuler une tâche, cliquer sur ***Actions rapides*** sur la page et sélectionner l'action.

- Sélectionner les lignes sur lesquelles effectuer l'action
- Cliquer sur ***Annuler [tâche]*** en bas à droite de l'écran




QARGO
Orders
Planning
Stops
Trips
Invoices
Dashboard
Customers
Resources
Locations
Rates
Configuration
Arynnes Empty
Orders to invoice
Invoices
Credit notes
Trips to bill
Purchase invoices
Upload purchase invoices 2
Purchase credit notes
Invoice exports
Type to filter
Edit columns
Export
Print
Select at least one row
Create invoice
All
Draft invoice
Invoiced
Invoice posted
Cancelled
Invoice nr
33 selected
Customer
Amount (excl. VAT)
£11,690.01 / £13,330.01
Booking date
Creation date
Invoice date
Due date
IN-25-090002 Invoice posted Send invoice (+1) Honey Bear £150 23/09/2025 23/09/2025 23/09/2025 03/10/2025
IN-25-090003 Invoice posted Send invoice Honey Bear £0 16/09/2025 24/09/2025 19/09/2025 29/09/2025
IN-25-080002 Invoice posted Send invoice (+1) BARRY'S TOFFEE £0 28/08/2025 28/08/2025 28/08/2025 07/09/2025
IN-25-080001 Invoice posted Mark invoice as paid Hospital Oost-Limburg £750 20/08/2025 20/08/2025 20/08/2025 19/09/2025
IN-25-080003 Invoice posted Send invoice (+1) BARRY'S TOFFEE £390 04/08/2025 31/08/2025 04/08/2025 14/08/2025
IN-25-070002 Invoice posted Send invoice (+1) Leo's Lemons £250 30/07/2025 03/08/2025 30/07/2025 31/07/2025
IN-25-070001 Invoice posted BARRY'S TOFFEE £1,000 23/07/2025 23/07/2025 23/07/2025 31/08/2025
IN-25-070004 Invoice posted Send invoice (+1) Engel (UK) Ltd £350 09/07/2025 09/07/2025 09/07/2025 08/08/2025
IN-25-070003 Invoice posted Send invoice (+1) Engel (UK) Ltd £350 09/07/2025 09/07/2025 09/07/2025 08/08/2025
IN-25-050005 Invoice posted Send invoice (+1) Honey Bear £102.50 21/05/2025 21/05/2025 21/05/2025 20/06/2025
IN-25-050004 Invoice posted Send invoice (+1) BARRY'S TOFFEE £415 20/05/2025 20/05/2025 20/05/2025 30/06/2025
IN-25-050003 Invoice posted Send invoice (+1) BARRY'S TOFFEE £830 20/05/2025 20/05/2025 20/05/2025 30/06/2025
Showing 37 out of 37 invoices
1
100 / page
Cancel
Undo post invoice


QARGO
Orders
Planning
Trips
Invoices
Dashboard
Customers
Resources
Locations
Configuration
Global configuration
Duygu test
Orders
Quotes
Templates
Upload documents
Order imports 5
Edit columns
All dates
Export
Print
Quick actions
Create order
All
To plan
Planned
In transit
Delivered
Cancelled
Do not invoice
Do not invoice
View
ID
Customer Reference
Order start
Order end
Route
Cargo
Transport service
Customer
Revenue (excl. VAT)
Showing 20 out of 367 orders
20 / page