TASKS - Make Tasks unskippable/block Drivers

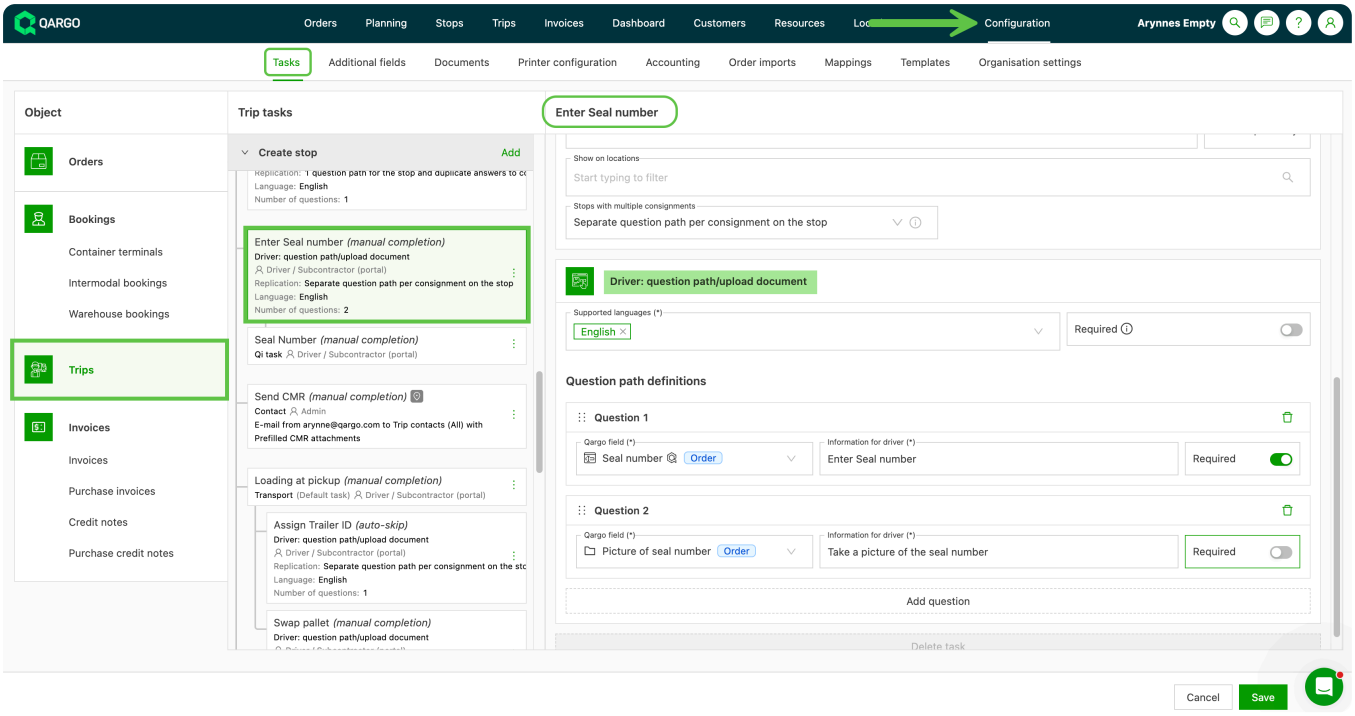
Using tasks create a consistent workflow, ensuring all the required actions are performed and order is updated in line with customer expectations. Set question paths to be required, requiring driver to complete before moving to next action.

Updated 21 October 2025

Tasks are used to create a consistent workflow in the Qargo platform. As part of the workflow, tasks can be sent to the Qargo Mobile App for drivers to complete. These are referred to as 'Questions paths'.

CONFIGURE TASK

- Navigate to **CONFIGURATION_>Tasks>_*Trips***
- Locate the question path task you want to make required & un-skippable

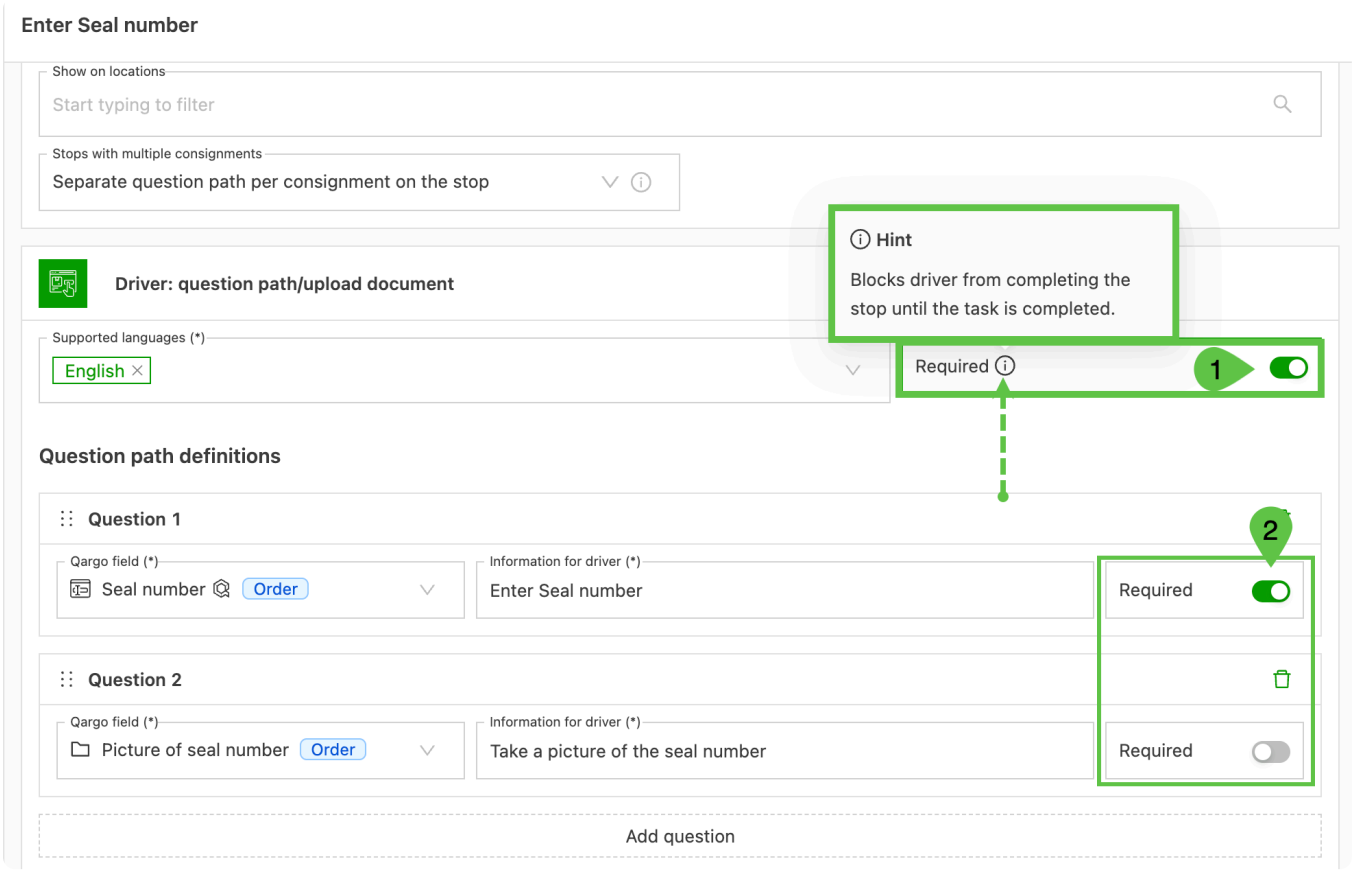


To make this specific set of questions required, so the driver cannot skip over:

1. Set the **main 'required' toggle** located to the top right corner of the 'Driver: question path/upload document' section.

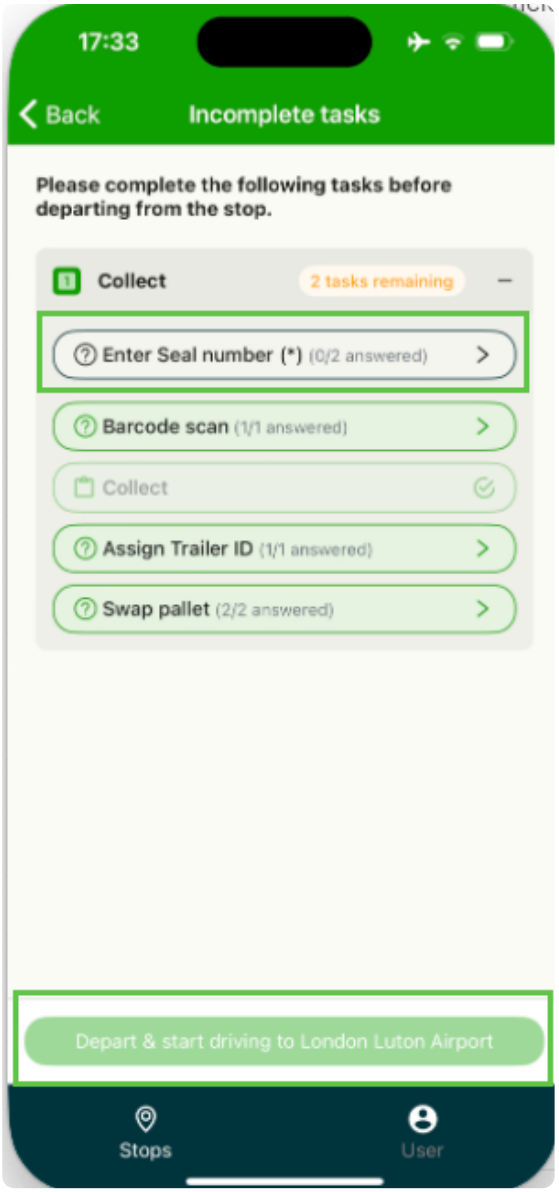
2. Toggle each question to make it necessary for drivers to complete these.

    - When the task is set to 'Required'

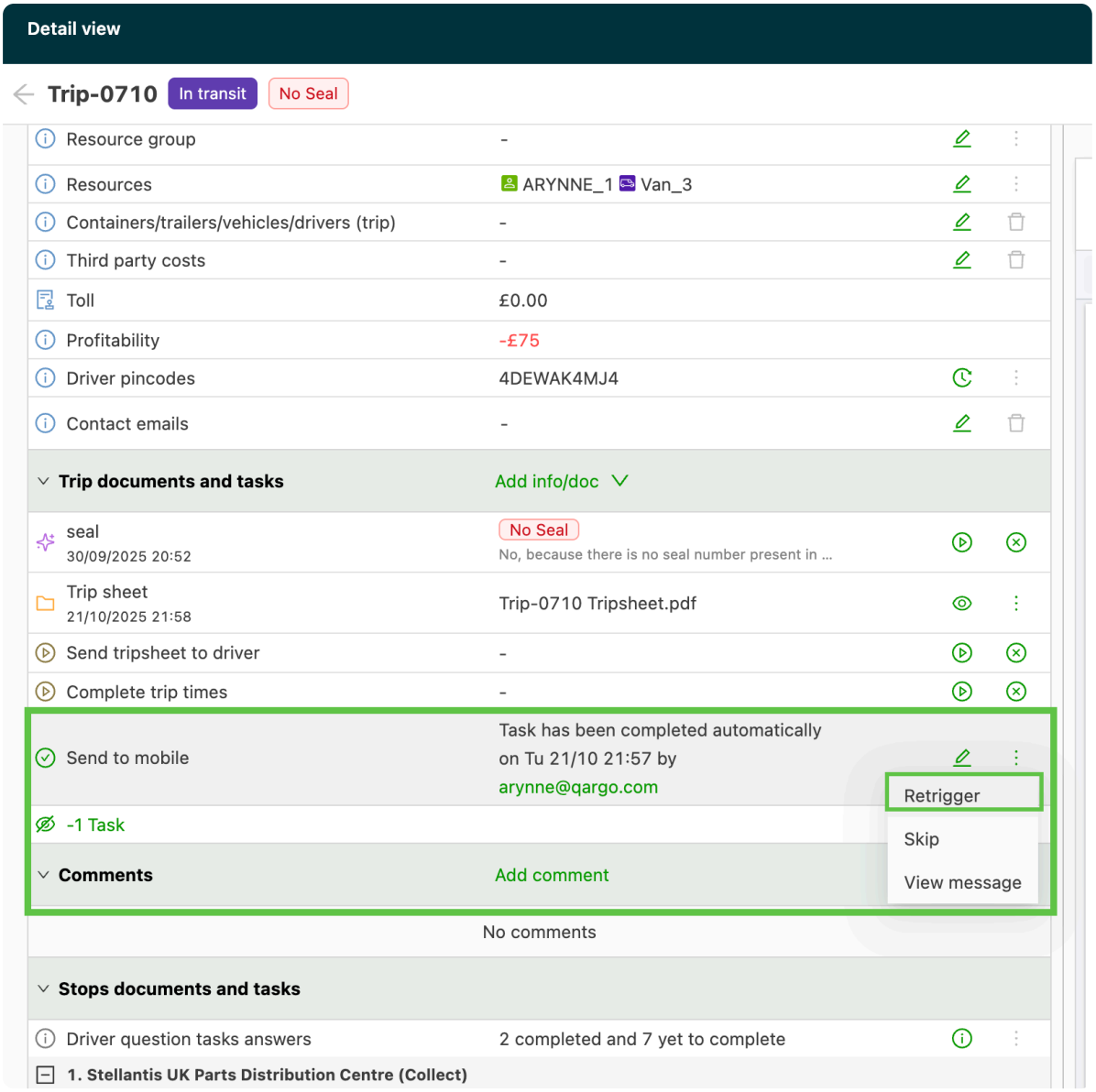


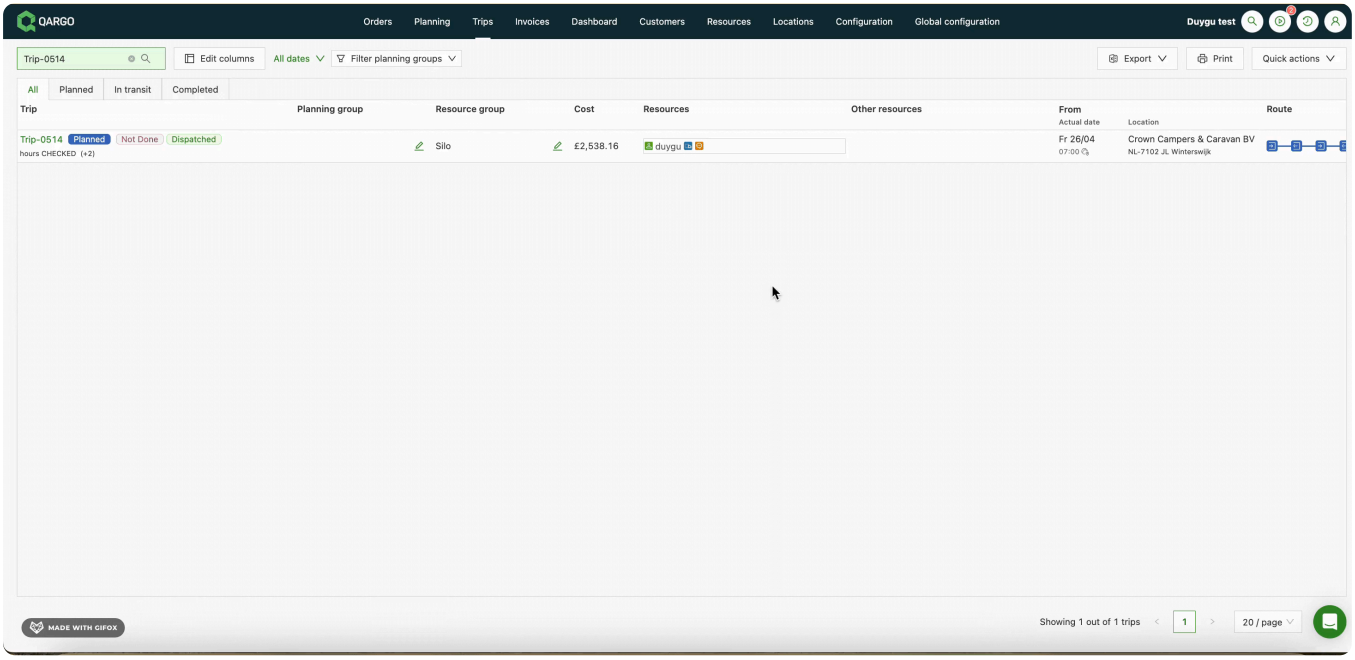
📚 Hover over the **!** to show a hint confirming the driver is blocked from completing the stop, until the task is completed.

When the task is set as 'Required', the driver is unable to move to the next part of the trip until the required elements are completed. The next action remains greyed out and the driver cannot select it.



📚 The task needs to be created for new trips. To apply changes on trips that are already dispatched, retrigger the dispatch task.


Detail view
Trip-0710
In transit
No Seal
Resource group
-
Resources
ARYNNE_1
Van_3
Containers/trailers/vehicles/drivers (trip)
-
Third party costs
-
Toll
£0.00
Profitability
-£75
Driver pincodes
4DEWAK4MJ4
Contact emails
-
Trip documents and tasks
Add info/doc
seal
30/09/2025 20:52
No Seal
No, because there is no seal number present in ...
Trip sheet
21/10/2025 21:58
Trip-0710 Tripsheet.pdf
Send tripsheet to driver
-
Complete trip times
-
Send to mobile
Task has been completed automatically on Tu 21/10 21:57 by arynne@qargo.com
Retrigger
Skip
View message
-1 Task
Comments
Add comment
No comments
Stops documents and tasks
Driver question tasks answers
2 completed and 7 yet to complete
1. Stellantis UK Parts Distribution Centre (Collect)


QARGO
Orders
Planning
Trips
Invoices
Dashboard
Customers
Resources
Locations
Configuration
Global configuration
Duygu test
Trip-0514
Edit columns
All dates
Filter planning groups
Export
Print
Quick actions
All
Planned
In transit
Completed
Trip
Planning group
Resource group
Cost
Resources
Other resources
From
Actual date
Location
Route
Trip-0514
Planned
Not Done
Dispatched
hours CHECKED (+2)
Silo
£2,538.16
duygu
Fr 26/04
07:00
Crown Campers & Caravan BV
NL-7102 JL Winterswijk
MADE WITH GIFOX
Showing 1 out of 1 trips
1
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